

DUNHAM PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of July 13, 2021

PRESENT: Susan Collver, Patricia Samarco, R. Scott Smith, Sally Swierczek, Susana Tuttle, (Meetings returned to in person, Director Bliss joined the meeting virtually due to illness)

CALL TO ORDER: President Susan Collver called the meeting to order at 6:02 PM.

DISCUSSION with the PUBLIC: None

DISPOSITION OF MINUTES: Patricia Samarco moved to accept the June 8, 2021 minutes. Sally Swierczek seconded. The motion was adopted.

PRESIDENT'S REPORT: None

FINANCIAL REPORT:

- a. Patricia Samarco moved to accept the Financial Reports for May 2021 submitted by Charlene Reese (see attached). R. Scott Smith seconded. The motion was adopted.
- b. Susan Collver moved to accept the Abstract of Claims dated June 9, 2020 – July 13, 2021, 2021 totaling \$79,624.90. Patricia Samarco. The motion was adopted.

DIRECTOR'S REPORT: See Attached

OLD BUSINESS: None

NEW BUSINESS: None

ANNOUNCEMENTS: None

COMMUNICATIONS:

- a. Director Bliss reported on the numbers of patrons returning to use the library
- b. Director Bliss is working on the poster outlining the building construction phases to be posted at the library for patrons to be aware on the status of the project

EXECUTIVE SESSION: None

ADJOURNMENT: Sally Swierczek moved to adjourn the meeting, R. Scott Smith seconded. The meeting was adjourned at 6:25 PM.

Next meeting will be on Tuesday August 10, 2021 at 6:00 PM.

Respectively submitted Susana Tuttle, Recording Secretary

OPERATING BUDGET EXPENDITURES

OCTOBER 1, 2020 to SEPTEMBER 30, 2021

MAY 2021

ITEM	2020-2021	CURRENT MONTH	PREVIOUS PAID-TO-DATE	CURRENT PAID-TO-DATE	REMAINING BUDGET BALANCE	% OF BUDGET USED
SALARIES	644,760	45,377.04	332,523.80	377,900.84	266,859.16	58.61%
SOCIAL SECURITY & MEDICARE	52,000	3,446.26	25,198.57	28,644.83	23,355.17	55.09%
HEALTH	157,500	10,849.17	85,212.41	96,061.58	61,438.42	60.99%
NYS EMPLOYEES' RETIREMENT	80,000	0.00	0.00	0.00	80,000.00	0.00%
LIBRARY MATERIALS	109,000	5,656.69	64,147.96	69,804.65	39,195.35	64.04%
COMPUTER SERVICES	28,000	0.00	0.00	0.00	28,000.00	0.00%
CAPITAL PROJECT - Prop 2	50,000	0.00	50,000.00	50,000.00	0.00	100.00%
BUILDING & MAINTENANCE	40,000	1,480.87	22,654.95	24,145.82	15,854.18	60.36%
GAS HEAT	6,500	226.82	4,442.30	4,669.12	1,830.88	71.83%
WATER	1,600	0.00	280.80	290.80	1,309.20	18.18%
ELECTRICITY	15,000	485.21	6,386.68	7,371.89	7,628.11	49.15%
TELEPHONE	3,100	144.49	1,503.19	1,647.68	1,452.32	53.15%
INSURANCE	16,000	(55.20)	13,846.30	13,791.10	2,208.90	86.19%
OFFICE & LIBRARY SUPPLIES	8,000	130.68	3,240.39	3,371.07	4,628.93	42.14%
PETTY CASH / POSTAGE	2,000	155.00	620.00	785.00	1,215.00	39.25%
EQUIPMENT & FURNITURE	10,000	42.99	279.93	322.92	9,677.08	3.23%
CONFERENCES & WORKSHOPS	6,440	0.00	2,333.81	2,333.81	4,106.19	36.24%
PROFESSIONAL FEES	20,000	0.00	6,150.00	6,150.00	13,850.00	30.75%
PUBLIC RELATIONS & PRINTING	1,800	5.75	600.00	605.75	1,194.25	33.65%
COMPUTERS / SOFTWARE	13,000	1,261.73	6,541.75	7,803.48	5,196.52	60.03%
MISCELLANEOUS	300	0.00	10.00	10.00	290.00	3.33%
TOTAL	1,265,000	69,217.50	626,492.84	695,710.34	569,289.66	55.00%

67% THROUGH FISCAL YEAR

DUNHAM PUBLIC LIBRARY
REVENUE REPORT
 OCTOBER 1, 2020 - SEPTEMBER 30, 2021

MAY 2021

2020-2021 BUDGET	CURRENT RECEIPTS	PREVIOUS TO-DATE	RECEIVED TO-DATE	REMAINING BUDGET BALANCE	% OF REVENUES RECEIVED
\$ 1,128,268.00	\$ -	\$ 1,005,443.08	\$ 1,005,443.08	\$ 122,824.92	89.11%
\$ 50,000.00	\$ -	\$ 44,556.92	\$ 44,556.92	\$ 5,443.08	89.11%
\$ 30,632.00	\$ -	\$ 16,465.50	\$ 16,465.50	\$ 14,166.50	53.75%
\$ 6,700.00	\$ -	\$ 7,752.24	\$ 7,752.24	\$ (1,052.24)	115.71%
\$ 500.00	\$ 1.80	\$ 193.21	\$ 195.01	\$ 304.99	39.00%
\$ 28,900.00	\$ 2,192.45	\$ 6,239.25	\$ 8,431.70	\$ 20,468.30	29.18%
\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	100.00%
2020 - 2021 TOTALS	\$ -	\$ 1,100,650.20	\$ 1,102,844.45	\$ 162,155.55	87.18%
NY STATE CONSTRUCTION GRANT	\$ -	\$ 90,389.00	\$ 90,389.00	\$ -	

ADDITIONAL REVENUE BREAKDOWN	CURRENT REGISTER RECEIPTS	PREVIOUS TO-DATE	RECEIVED TO-DATE
MISCELLANEOUS	\$ -	\$ -	\$ -
LOST & DAMAGED	\$ 29.48	\$ 201.69	\$ 231.17
REPLACEMENT CARDS	\$ 4.00	\$ 20.00	\$ 24.00
DONATIONS - GENERAL	\$ 67.35	\$ 1,398.00	\$ 1,465.35
POSTAGE SALES	\$ -	\$ -	\$ -
COPIER FEES	\$ 54.50	\$ 343.10	\$ 397.60
FAX FEES	\$ 73.00	\$ 326.00	\$ 399.00
COMMUNITY ROOM	\$ -	\$ -	\$ -
PRINT RELEASE FEES	\$ 92.40	\$ 291.10	\$ 383.50
TELEPHONE COMMISSION	\$ -	\$ -	\$ -
DISC REPAIR	\$ -	\$ -	\$ -
RETURNED CHECK FEES	\$ -	\$ -	\$ -
DONATIONS - MEMORIAL FUND	\$ 1,480.00	\$ 90.00	\$ 1,570.00
CASH REGISTER OVER/UNDER	\$ 0.40	\$ (0.57)	\$ (0.17)
IN HOUSE BOOK SALES	\$ 302.63	\$ 1,368.66	\$ 1,671.29
INTEREST - PUBLIC FUNDS	\$ 88.69	\$ 1,497.12	\$ 1,585.81
FUND RAISING	\$ -	\$ -	\$ -
AMAZON BOOK SALES	\$ -	\$ 7.85	\$ 7.85
STAFF ACCOUNT	\$ -	\$ 656.10	\$ 656.10
MISCELLANEOUS SALES	\$ -	\$ 40.20	\$ 40.20
COFFEE, TEA & WATER SALES	\$ -	\$ -	\$ -
TOTAL	\$ 2,192.45	\$ 6,239.25	\$ 8,431.70

RECONCILED FUNDS - MAY 31, 2021

PREVIOUS TO-DATE	UNAVAILABLE FUNDS
Adirondack Bank Checking Account	1 Year CD #***7647 Matures: 04/16/2022
Adirondack Bank Savings Account	\$ 12,298.07
Adirondack Bank Memorial Account	
Bank of Utica Checking	TOTAL
	\$ 12,298.07
Adirondack Bank Dunham Account	Dunham Endowment Fund:
	1 Year CD #***2563 Matures: 6/19/2021
	\$ 86,430.87

Dunham Public Library

General Ledger

May 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
1010 Bank of Ulica Checking ***0314					
Beginning Balance					
05/08/2021	Check	8282	WCS Trust & Agency Fund	PAYROLL DATE: 05/07/2021	(22,693.31)
05/11/2021	Check	8308	US Postal Service	300 STAMPS	(165.00)
05/11/2021	Bill Payment (Check)	8307	Ulca Public Library		(17.75)
05/11/2021	Bill Payment (Check)	8306	THE TENT GALLERY LLC		(4,335.00)
05/11/2021	Bill Payment (Check)	8305	THE LIBRARY STORE	000041659	(100.93)
05/11/2021	Bill Payment (Check)	8304	TCN, INC.	TCNP3-LAX-12712	(46.52)
05/11/2021	Bill Payment (Check)	8303	SWISH	369734	(103.67)
05/11/2021	Bill Payment (Check)	8302	STACKS ELECTRIC		(6,300.00)
05/11/2021	Bill Payment (Check)	8301	Rosemary Manley		(13.74)
05/11/2021	Bill Payment (Check)	EFT	Pitney Bowes		(100.00)
05/11/2021	Bill Payment (Check)	8283	Ingram Library Services		(3,468.03)
05/11/2021	Bill Payment (Check)	8284	AFLAC New York	NE871	(120.80)
05/11/2021	Bill Payment (Check)	8205	APRIL BLISS		(42.99)
05/11/2021	Bill Payment (Check)	8286	Catskill Spring Water, Inc.	DUNHAM	(43.20)
05/11/2021	Bill Payment (Check)	8287	CONFIDATA		(300.00)
05/11/2021	Bill Payment (Check)	8288	ELI A MILLER		(90.00)
05/11/2021	Bill Payment (Check)	8289	HOLMES, KING, KALLQUIST & ASSOCIATES, ARCHITECTS		(2,623.56)
05/11/2021	Bill Payment (Check)	8290	ITech Associates Inc.		(140.00)
05/11/2021	Bill Payment (Check)	8291	JAIME DUDAJEK-BURGDORFF - VENDOR		(25.90)
05/11/2021	Bill Payment (Check)	8292	Jonao Gorardo		(38.00)
05/11/2021	Bill Payment (Check)	8293	Key Bank - April Bliss	3342	(8,107.61)
05/11/2021	Bill Payment (Check)	8294	LOWE'S	98005397447	(243.35)
05/11/2021	Bill Payment (Check)	8295	Mid York Library System	00-0260100	(16,980.27)
05/11/2021	Bill Payment (Check)	8296	Northland Communications	6356450	(144.49)
05/11/2021	Bill Payment (Check)	8297	NYSLAA		(15.00)
05/11/2021	Bill Payment (Check)	8298	OTARIUS		(170.98)
05/11/2021	Bill Payment (Check)	8299	PAUL REVERE LIFE INS CO - COLONIAL	E4930160	(393.52)
05/12/2021	Bill Payment (Check)	EFT	National Grid		(365.00)
05/12/2021	Bill Payment (Check)	EFT	National Grid		(465.95)
05/12/2021	Bill Payment (Check)	EFT	DIRECT ENERGY BUSINESS	1589664	(411.49)
05/20/2021	Check	8309	WCS Trust & Agency Fund	PAYROLL DATE: 05/21/2021	(22,807.57)
05/21/2021	Deposit				2,037.07
05/24/2021	Deposit			Amazon Smile Donation	10.85
05/28/2021	Deposit				87.76
05/31/2021	Deposit			DEPOSIT @ BANK 06/03/2021	461.60
Total for 1010 Bank of Ulca Checking ***0314					\$ (64,179.15)

DUNHAM PUBLIC LIBRARY
CAPITAL PROJECT REVENUE
 OCTOBER 1, 2020 - SEPTEMBER 30, 2021

MAY 2021

	BUDGET	CURRENT RECEIPTS	PREVIOUS TO-DATE	RECEIVED TO-DATE	REMAINING BUDGET BALANCE	% OF REVENUES RECEIVED
WCS TAX RECEIPTS - PROP 2 - 2020/2021	\$ 50,000.00	-	\$ 44,556.92	\$ 44,556.92	\$ 5,443.08	89.11%
NYS CONSTRUCTION GRANT - 2020	\$ 100,433.00	-	\$ 90,389.00	\$ 90,389.00	\$ 10,044.00	90.00%
TOTALS	\$ 150,433.00	-	\$ 134,945.92	\$ 134,945.92	\$ 15,487.08	89.70%

DUNHAM PUBLIC LIBRARY
CAPITAL PROJECT EXPENDITURES
 OCTOBER 1, 2020 to SEPTEMBER 30, 2021

CAPITAL PROJECT EXPENSES BY FISCAL YEAR

	CURRENT MONTH	PREVIOUS PAID-TO-DATE	CURRENT PAID-TO-DATE
2019/2020 FISCAL YEAR	\$ -	\$ 163,523.04	\$ 163,523.04
2020/2021 FISCAL YEAR	\$ 5,390.00	\$ 54,404.40	\$ 59,794.40
TOTALS	\$ 5,390.00	\$ 217,927.44	\$ 223,317.44

Dunham Public Library
 ABSTRACT OF CLAIMS

June 09, 2021 - July 13, 2021

Claims Dated: 05/25/21 - 07/12/2021

CLAIM #	DATE	REF #	VENDOR	BUDGET ACCOUNT	AMOUNT	AMOUNT OF PAYMENT	CHECK #	Prepaid
630	6/4/2021	17332	Collaborative Summer Lib. Program	5400 Library Materials	103.53	103.53	8332	
631	6/8/2021	2021 Fund Drive	Whitesboro Fire Department	7960 DPL Endowment fund	50.00	50.00	8345	
632	6/9/2021	724046	Aflac	5200 Health	120.80	120.80	8329	
633	6/10/2021	000030474	Mohawk Valley Water Authority	6300 Water	206.26	206.26	8337	
634	6/10/2021	256696	Catskill Spring Water	5400 Library Materials	43.20	43.20	8330	
635	6/16/2021	0038660-IN	Mid-York Library System	5400 Library Materials	1,184.70	37,060.54	8336	
				7000 Conferences/Workshop	2.50			
				6700 Office/Library Supplies	72.00			
636	6/17/2021	8000909010169790	Pitney Bowes	6800 Petty Cash & Postage	100.00	100.00	EFT	X
637	6/17/2021	7515	ITech	6100 Building & Maintenance	382.00	764.00	8334	
638	6/17/2021	7518	ITech	6100 Building & Maintenance	210.00	794.00	8334	
				5000 Salaries & Wages	22,061.83	21,959.31	8324	X
				5100 Soc.Sec. & Medicare	1,675.19			
				5200 Health	-1,750.11			
				6600 Insurance	-27.60			
639	6/21/2021	967477	Grey House Publishing	5400 Library Materials	161.00	161.00	8333	
640	6/22/2021	00 324281	Guardian	5200 Health	2,824.89	2,824.89	EFT	X
641	6/24/2021	38749-80107	National Grid	6200 Gas Heat	27.82	27.82	EFT	
642	6/24/2021	59549-83106	National Grid	6400 Electricity	780.79	780.79	EFT	
643	6/28/2021	N125479	Swish White River LTD.	6100 Building & Maintenance	313.80	124.80	8342	
644	6/28/2021	N125480	Swish White River LTD.	6100 Building & Maintenance	-313.80	124.80	8342	
645	6/28/2021	N125481	Swish White River LTD.	6100 Building & Maintenance	124.80	124.80	8342	
646	6/28/2021	6/15/2021	R.E. Stevener Heating & Air, Inc.	6100 Building & Maintenance	289.00	289.00	8341	
647	6/28/2021	4930160-0604670	The Paul Revere Life Insurance Co.	5200 Health	393.52	393.52	8340	

648	6/30/2021	00034408	TCN, Inc.	6500 Telephone	42.93	42.93	8343
649	7/1/2021	63564500721	Northland Communications	6500 Telephone	141.65	141.65	8339
650	7/1/2021	0038669-IN	Mid-York Library System	5200 Health	16,501.23	37,060.54	8336
651	7/6/2021	3694	Key Bank-A. Bliss	5400 Library Materials	506.74	633.72	8335
				6700 Office & Library Supplies	32.99		
				6100 Building & Maintenance	64.00		
				7400 Computers/Software	29.99		
652	7/7/2021	Payroll 7/02/21	WCS Trust & Agency Fund	5000 Salaries & Wages	22,579.21	22,516.25	8327
				5100 Soc.Sec. & Medicare	1,714.75		
				5200 Health	-1,750.11		
				6600 Insurance	-27.60		
653	7/9/2021	211740046013971	Direct Energy	6400 Electricity	899.81	899.81	EFT
				5400 Library Materials	2,077.45	37,060.54	8336
				7400 Computers/Software	1,606.91		
				4200 State Aid/Other	-50.00		
				4300 Library Fines	-0.98		
654	7/9/2021	0038731-IN	Mid-York Library System	5200 Health	-16,420.00	37,060.54	8336
655	7/9/2021	0038738-IN	Mid-York Library System	5200 Health	16,501.23	37,060.54	8336
656	7/12/2021	1864343	Center Point Large Print	5400 Library Materials	22.77	22.77	8331
657	7/12/2021	7527	ITech	7400 Computers/Software	172.00	764.00	8334
658	7/12/2021	DT - 7/9/2021	Nicole Hebert	5400 Office & Library Supplies	11.00	11.00	8338
659	7/12/2021	6/24/2021	Utica Public Library	5400 Library Materials	13.75	13.75	8344
660	5/25/2021	53016182	Ingram	5400 Library Materials	71.48	6,072.59	8328
661	5/27/2021	53084781	Ingram	5400 Library Materials	67.15	6,072.59	8328
662	5/27/2021	53108192	Ingram	5400 Library Materials	13.99	6,072.59	8328
663	6/1/2021	53145425	Ingram	5400 Library Materials	41.25	6,072.59	8328
664	6/1/2021	53150795	Ingram	5400 Library Materials	13.99	6,072.59	8328
665	6/3/2021	53198768	Ingram	5400 Library Materials	49.67	6,072.59	8328
666	6/7/2021	53224985	Ingram	5400 Library Materials	44.00	6,072.59	8328
667	6/7/2021	53245301	Ingram	5400 Library Materials	11.94	6,072.59	8328

668	6/7/2021	53245302	Ingram	5400 Library Materials	19.10	6,072.59	8328
669	6/8/2021	53259079	Ingram	5400 Library Materials	13.97	6,072.59	8328
670	6/11/2021	53274633	Ingram	5400 Library Materials	179.04	6,072.59	8328
671	6/11/2021	53288217	Ingram	5400 Library Materials	26.89	6,072.59	8328
672	6/11/2021	53312276	Ingram	5400 Library Materials	43.99	6,072.59	8328
673	6/11/2021	53331052	Ingram	5400 Library Materials	370.73	6,072.59	8328
674	6/11/2021	53334978	Ingram	5400 Library Materials	32.51	6,072.59	8328
675	6/14/2021	53350808	Ingram	5400 Library Materials	135.81	6,072.59	8328
676	6/14/2021	53350809	Ingram	5400 Library Materials	52.65	6,072.59	8328
677	6/14/2021	53350810	Ingram	5400 Library Materials	21.65	6,072.59	8328
678	6/14/2021	53354170	Ingram	5400 Library Materials	61.61	6,072.59	8328
679	6/16/2021	53388578	Ingram	5400 Library Materials	42.34	6,072.59	8328
680	6/16/2021	53391566	Ingram	5400 Library Materials	396.99	6,072.59	8328
681	6/16/2021	53391567	Ingram	5400 Library Materials	35.93	6,072.59	8328
682	6/17/2021	53411039	Ingram	5400 Library Materials	84.71	6,072.59	8328
683	6/17/2021	53411040	Ingram	5400 Library Materials	210.08	6,072.59	8328
684	6/17/2021	53411041	Ingram	5400 Library Materials	12.49	6,072.59	8328
685	6/17/2021	53414361	Ingram	5400 Library Materials	276.80	6,072.59	8328
686	6/17/2021	53414362	Ingram	5400 Library Materials	32.54	6,072.59	8328
687	6/21/2021	53429515	Ingram	5400 Library Materials	19.00	6,072.59	8328
688	6/21/2021	53432379	Ingram	5400 Library Materials	147.60	6,072.59	8328
689	6/21/2021	53447685	Ingram	5400 Library Materials	120.79	6,072.59	8328
690	6/21/2021	53450471	Ingram	5400 Library Materials	59.37	6,072.59	8328
691	6/23/2021	53473253	Ingram	5400 Library Materials	282.97	6,072.59	8328
692	6/23/2021	53485048	Ingram	5400 Library Materials	17.88	6,072.59	8328
693	6/23/2021	53485049	Ingram	5400 Library Materials	43.65	6,072.59	8328
694	6/23/2021	53485050	Ingram	5400 Library Materials	23.33	6,072.59	8328
695	6/23/2021	53487993	Ingram	5400 Library Materials	18.89	6,072.59	8328
696	6/23/2021	53487994	Ingram	5400 Library Materials	9.05	6,072.59	8328
697	6/24/2021	53507545	Ingram	5400 Library Materials	68.79	6,072.59	8328
698	6/24/2021	53507546	Ingram	5400 Library Materials	19.10	6,072.59	8328

699	6/24/2021	53510701	Ingram	5400 Library Materials	80.42	6,072.59	8328
700	7/8/2021	53526769	Ingram	5400 Library Materials	75.35	6,072.59	8328
701	7/8/2021	53526770	Ingram	5400 Library Materials	99.69	6,072.59	8328
702	7/8/2021	53526771	Ingram	5400 Library Materials	107.02	6,072.59	8328
703	7/8/2021	53526772	Ingram	5400 Library Materials	23.13	6,072.59	8328
704	7/8/2021	53547107	Ingram	5400 Library Materials	18.19	6,072.59	8328
705	7/8/2021	53552411	Ingram	5400 Library Materials	578.97	6,072.59	8328
706	7/8/2021	53552412	Ingram	5400 Library Materials	14.62	6,072.59	8328
707	7/8/2021	53552413	Ingram	5400 Library Materials	43.12	6,072.59	8328
708	7/8/2021	53572773	Ingram	5400 Library Materials	101.49	6,072.59	8328
709	7/8/2021	53572774	Ingram	5400 Library Materials	78.49	6,072.59	8328
710	7/8/2021	53572775	Ingram	5400 Library Materials	23.33	6,072.59	8328
711	7/8/2021	53585882	Ingram	5400 Library Materials	246.42	6,072.59	8328
712	7/8/2021	53588950	Ingram	5400 Library Materials	107.02	6,072.59	8328
713	7/8/2021	53608409	Ingram	5400 Library Materials	132.52	6,072.59	8328
714	7/8/2021	53608410	Ingram	5400 Library Materials	27.28	6,072.59	8328
715	7/8/2021	53608411	Ingram	5400 Library Materials	87.93	6,072.59	8328
716	7/9/2021	53608412	Ingram	5400 Library Materials	23.88	6,072.59	8328
717	7/9/2021	53630443	Ingram	5400 Library Materials	57.72	6,072.59	8328
718	7/9/2021	53644596	Ingram	5400 Library Materials	120.72	6,072.59	8328
719	7/9/2021	53644597	Ingram	5400 Library Materials	160.21	6,072.59	8328
720	7/9/2021	53644598	Ingram	5400 Library Materials	70.97	6,072.59	8328
721	7/9/2021	53644599	Ingram	5400 Library Materials	33.75	6,072.59	8328
722	7/9/2021	53656197	Ingram	5400 Library Materials	47.40	6,072.59	8328
723	7/9/2021	53656198	Ingram	5400 Library Materials	19.24	6,072.59	8328
724	7/9/2021	53690287	Ingram	5400 Library Materials	22.78	6,072.59	8328
725	7/9/2021	53690288	Ingram	5400 Library Materials	86.42	6,072.59	8328
726	7/9/2021	53713913	Ingram	5400 Library Materials	95.52	6,072.59	8328
727	7/9/2021	53713914	Ingram	5400 Library Materials	215.99	6,072.59	8328
728	7/9/2021	53713915	Ingram	5400 Library Materials	42.67	6,072.59	8328
729	7/9/2021	53713916	Ingram	5400 Library Materials	15.64	6,072.59	8328

730	7/9/2021	53623393	Ingram	5400 Library Materials	20.97	6,072.59	8328
				TOTAL CLAIMS	79,624.90		

I certify that the claims listed above were audited by the Board of Trustees of Dunham Public Library on July 13, 2021 and approved claims totaling 79,624.90.

Susans F. Tuttle 7/13/2021
 Board Secretary or Trustee Date

**Director's Report from April L R Bliss
Board of Trustees Meeting – Dunham Public Library
For July 13, 2021**

Library Goals 2017-2022

Goal 1: Provide our community with access to books, movies, misc, reference material, magazines, newspapers, and other media.

- Webinar: Defend Yourself - Safer Libraries, Two-Part Series June 23rd

Goal 2: Provide our community with a modern, technologically up-to-date environment.

- Kitchen in Community room now has most appliances and countertops

Goal 3: Provide our community with a facility that is safe, welcoming, accessible & comfortable.

- The backyard garden has multiple annuals and perennials.
- Mid York Construction Grant Intent to Apply was submitted, June 25th

Goal 4: Provide our community with life-long learning opportunities.

- Children's Services meeting, June 29th
- Programming Meeting, July 6th

Goal 5: Promote the library as a resource by providing community strengthening programs

- Take home Beach bags
- Welcome Oneida County Summer Youth to work at DPL

Address Multiple Goals

- Mid York Director's Virtual Meeting, June 9th, 16th, 30th, July 7th
- Rotary meetings: June 10th, 24th, July 1st, July 8th
- Rotary Food Drive Presentation, June 10th
- Prospect Library Open House June 13th
- Central Libraries Resource Council Tuesdays @ Ten, Tuesday, July 13th
- Chamber Alliance Zoom Meeting, June 16th
- Rotary Scholarship Award Dinner, June 16th