

DUNHAM PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of April 13, 2021

PRESENT: Susan Collver, Patricia Samarco, R. Scott Smith, Sally Swierczek, Susana Tuttle, (Meeting was a virtual meeting due to the Covid-19 pandemic)

CALL TO ORDER: President Susan Collver called the meeting to order at 6:01 PM.

DISCUSSION with the PUBLIC: None

DISPOSITION OF MINUTES: Sally Swierczek moved to accept the March 9, 2021 minutes. Susan Collver seconded. The motion was adopted.

PRESIDENT'S REPORT:

- a. President Collver asked Director Bliss to compliment the staff on their creativity to continue serving the community during the limitations imposed by the Covid-19 pandemic
- b. ... suggested the purchase of a pop-up tent to use in outdoor activities.
- c. ... suggested the building committee should reconvene to go over the DPL building plans

FINANCIAL REPORT:

- a. R. Scott Smith moved to accept the Financial Reports for February 2021 submitted by Charlene Reese (see attached). Patricia Samarco seconded. The motion was adopted.
- b. Susan Collver moved to accept the Abstract of Claims dated March 10, 2020 – April 13, 2021 totaling \$124,436.50. Patricia Samarco seconded. The motion was adopted.
- c. A corrected Abstract of Claims dated February 10, 2021 - March 9, 2021 totaling \$81,437.47 is attached with no change to the total amount spent.

DIRECTOR'S REPORT: See Attached

OLD BUSINESS:

- a. DPL Building Plan - Julia Haffka-Marshall/Holmes King Kallquist & Associates, Architects, LLP President Bliss will meet with Julia Haffka to get cost estimates breakdowns on the building project. The building committee will reconvene on a later date to decide where/how to proceed.

NEW BUSINESS: None

ANNOUNCEMENTS: None

COMMUNICATIONS: None

EXECUTIVE SESSION: None

ADJOURNMENT: R. Scott Smith moved to adjourn the meeting, Patricia Samarco seconded. The meeting was adjourned at 6:41 PM.

Next meeting will be on Tuesday May 11, 2021 at 6:00 PM.

Respectively submitted Susana Tuttle, Recording Secretary

DUNHAM PUBLIC LIBRARY
ABSTRACT OF CLAIMS

March 10, 2021 - April 13, 2021

Claims Dated: 11/4/2020 - 04/13/2021

CLAIM #	DATE	REF #	VENDOR	BUDGET ACCOUNT	AMOUNT	AMOUNT OF PAYMENT	CHECK #	Prepaid
390	11/4/2020	2020-1963	TeachingBooks	5400 Library Materials	850.00	850.00	8280	
391	3/10/2021	0038482-IN	Mid-York Library System	5200 Health	15,722.23	35,473.80	8273	
392	3/11/2021	662190	Aflac	5200 Health	120.80	241.60	8263	
393	3/11/2021	248223	Catskill Spring Water	5400 Library Materials	43.20	43.20	8265	
394	3/11/2021	Payroll 3/12/21	WCS Trust & Agency Fund	5000 Salaries & Wages	21,889.83			
				5100 Social Security & Medicare	1,662.04			
				5200 Health	-1,683.61			
				6600 Insurance	-26.40	21,841.86	8256	x
395	3/16/2021	0500 0000270960	Observer Dispatch	5400 Library Materials	599.56	599.56	8275	
396	3/17/2021	30A 108	Mohawk Valley Water Authority	6300 Water	122.69	122.69	EFT	
397	3/22/2021	00 324281	Guardian	5200 Health	190.03	190.03	EFT	
398	3/23/2021	Adult Programming	Rosemary Manley	5400 Library Materials	25.82	65.02	8277	
399	3/25/2021	Payroll 3/26/21	WCS Trust & Agency Fund	5000 Salaries & Wages	22,869.39			
				5100 Social Security & Medicare	1,736.96			
				5200 Health	-1,683.61			
				6600 Insurance	-26.40	22,896.34	8258	X
400	3/31/2021	3342	Key Bank- A. Bliss	5400 Library Materials	557.74			
				5400 Library Materials	-30.00			
				6700 Office & Library Supplies	24.99	552.73	8270	
401	3/31/2021	210830045137240	Direct Energy	6400 Electricity	509.68	509.68	EFT	X
402	3/31/2021	2263	Holmes-King-Kallquist & Associates, Architects	7200 Professional Fees	3,300.00	3,300.00	8268	
403	3/31/2021	204671636	J.Sargeant Reynolds Community College	5400 Library Materials	56.00	56.00	8269	
404	3/31/2021	59549-83106	National Grid	6400 Electricity	529.59	1,331.26	EFT	
405	3/31/2021	38749-80107	National Grid	6200 Fuel (Gas Heat)	801.67	1,331.26	EFT	
406	3/31/2021	Adult Programming	Rosemary Manley	5400 Library Materials	16.00	65.02	8277	
407	3/31/2021	Adult Programming	Rosemary Manley	5400 Library Materials	4.45	65.02	8277	
408	3/31/2021	N124602	Swish White River	6100 Building & Maintenance	54.50	54.50	8278	
409	4/2/2021	00028226	TCN	6500 Telephone	59.27	59.27	8279	
410	4/2/2021	4930160-0312811	The Paul Revere Life Insurance Company	5200 Health	393.52	393.52	8276	
411	4/12/2021	682694	Aflac	5200 Health	120.80	241.60	8263	
412	4/12/2021	April 2021 Mileage	April Bliss	7000 Conferences & Workshops	34.44	34.44	8264	
413	4/12/2021	53494	Fire Fighting Equipment Co., Inc.	6100 Building & Maintenance	66.00	66.00	8267	
414	4/12/2021	9800 539744 7	Lowe's	6100 Building & Maintenance	31.38	31.38	8271	
415	4/12/2021	Webex-11314283	Mark Volz	5400 Library Materials	63.00	63.00	8272	
416	4/12/2021	63564500421	Northland Communications	6500 Telephone	142.61	1,267.73	8274	
417	4/12/2021	44401420421	Northland Communications	6100 Building & Maintenance	1,125.12	1,267.73	8274	
418	4/12/2021	4/02 & 4/03	Rosemary Manley	5400 Library Materials	16.00	65.02	8277	
419	4/12/2021	991785	Eli A. Miller - Valley Woodworking	6090 Capital Project Expense	6,735.00	6,735.00	8266	
420	4/12/2021	Payroll 4/9/2021	WCS Trust & Agency Fund	5000 Salaries & Wages	22,965.12			
				5100 Social Security & Medicare	1,744.29			
				5200 Health	-27.60			
				6600 Insurance	-1,683.61	22,998.20	8260	X
421	4/13/2021	0038543-IN	Mid York Library System	5200 Health	12,722.23	35,473.80	8273	
422	4/13/2021	04/12/2021	Rosemary Manley	5400 Library Materials	2.75	65.02	8277	
423	4/13/2021	0038536-IN	Mid York Library System	5400 Library Materials	491.54			
				6700 Office & Library Supplies	190.85			
				7000 Conferences & Workshops	190.00			
				4300 Library Fines	-106.56			
				7400 Computers/Software	3,263.51	35,473.80	8273	
424	3/5/2021	51712143	Ingram	5400 Library Materials	41.24	7,659.69	8262	
425	3/8/2021	51735349	Ingram	5400 Library Materials	144.07	7,659.69	8262	
426	3/8/2021	51735350	Ingram	5400 Library Materials	11.39	7,659.69	8262	
427	3/8/2021	51738656	Ingram	5400 Library Materials	34.98	7,659.69	8262	
428	3/8/2021	51751635	Ingram	5400 Library Materials	13.99	7,659.69	8262	
429	3/8/2021	51751636	Ingram	5400 Library Materials	136.99	7,659.69	8262	
430	3/9/2021	51765974	Ingram	5400 Library Materials	13.29	7,659.69	8262	
431	3/10/2021	51784682	Ingram	5400 Library Materials	114.26	7,659.69	8262	
432	3/10/2021	51784683	Ingram	5400 Library Materials	33.07	7,659.69	8262	

433	3/10/2021	51784684	Ingram	5400 Library Materials	324.85	7,659.69	8262	
434	3/10/2021	51784685	Ingram	5400 Library Materials	10.74	7,659.69	8262	
435	3/10/2021	51788429	Ingram	5400 Library Materials	95.31	7,659.69	8262	
436	3/11/2021	51814245	Ingram	5400 Library Materials	26.53	7,659.69	8262	
437	3/11/2021	51817943	Ingram	5400 Library Materials	16.09	7,659.69	8262	
438	3/12/2021	51844415	Ingram	5400 Library Materials	107.62	7,659.69	8262	
439	3/12/2021	51844416	Ingram	5400 Library Materials	11.89	7,659.69	8262	
440	3/15/2021	51867460	Ingram	5400 Library Materials	1,149.05	7,659.69	8262	
441	3/15/2021	51867461	Ingram	5400 Library Materials	93.79	7,659.69	8262	
442	3/15/2021	51871260	Ingram	5400 Library Materials	38.46	7,659.69	8262	
443	3/15/2021	51885236	Ingram	5400 Library Materials	13.29	7,659.69	8262	
444	3/16/2021	51898678	Ingram	5400 Library Materials	16.12	7,659.69	8262	
445	3/17/2021	51919247	Ingram	5400 Library Materials	95.19	7,659.69	8262	
446	3/17/2021	51919248	Ingram	5400 Library Materials	19.70	7,659.69	8262	
447	3/18/2021	51947775	Ingram	5400 Library Materials	110.51	7,659.69	8262	
448	3/18/2021	51947776	Ingram	5400 Library Materials	28.31	7,659.69	8262	
449	3/18/2021	51947777	Ingram	5400 Library Materials	9.34	7,659.69	8262	
450	3/22/2021	51972372	Ingram	5400 Library Materials	79.17	7,659.69	8262	
451	3/22/2021	51972373	Ingram	5400 Library Materials	63.61	7,659.69	8262	
452	3/22/2021	51993193	Ingram	5400 Library Materials	257.01	7,659.69	8262	
453	3/22/2021	52009954	Ingram	5400 Library Materials	66.71	7,659.69	8262	
454	3/23/2021	52025909	Ingram	5400 Library Materials	12.49	7,659.69	8262	
455	3/23/2021	52025904	Ingram	5400 Library Materials	20.88	7,659.69	8262	
456	3/23/2021	52025905	Ingram	5400 Library Materials	53.19	7,659.69	8262	
457	3/23/2021	52025906	Ingram	5400 Library Materials	129.09	7,659.69	8262	
458	3/23/2021	52025907	Ingram	5400 Library Materials	72.71	7,659.69	8262	
459	3/23/2021	52025908	Ingram	5400 Library Materials	79.41	7,659.69	8262	
460	3/26/2021	52042189	Ingram	5400 Library Materials	60.47	7,659.69	8262	
461	3/26/2021	52071297	Ingram	5400 Library Materials	13.29	7,659.69	8262	
462	3/26/2021	52074812	Ingram	5400 Library Materials	17.49	7,659.69	8262	
463	3/26/2021	52094034	Ingram	5400 Library Materials	871.67	7,659.69	8262	
464	3/26/2021	52094035	Ingram	5400 Library Materials	52.61	7,659.69	8262	
465	3/26/2021	52098382	Ingram	5400 Library Materials	20.99	7,659.69	8262	
466	3/26/2021	52098383	Ingram	5400 Library Materials	170.44	7,659.69	8262	
467	3/29/2021	52122174	Ingram	5400 Library Materials	62.94	7,659.69	8262	
468	3/29/2021	52132259	Ingram	5400 Library Materials	16.09	7,659.69	8262	
469	3/29/2021	52132260	Ingram	5400 Library Materials	80.76	7,659.69	8262	
470	3/31/2021	52149709	Ingram	5400 Library Materials	153.40	7,659.69	8262	
471	3/31/2021	52149710	Ingram	5400 Library Materials	130.00	7,659.69	8262	
472	3/31/2021	52167843	Ingram	5400 Library Materials	310.86	7,659.69	8262	
473	4/1/2021	52225186	Ingram	5400 Library Materials	72.72	7,659.69	8262	
474	4/2/2021	52197652	Ingram	5400 Library Materials	187.33	7,659.69	8262	
475	4/2/2021	52197653	Ingram	5400 Library Materials	11.94	7,659.69	8262	
476	4/2/2021	52197654	Ingram	5400 Library Materials	71.34	7,659.69	8262	
477	4/2/2021	52197655	Ingram	5400 Library Materials	18.90	7,659.69	8262	
478	4/2/2021	52221266	Ingram	5400 Library Materials	43.44	7,659.69	8262	
479	4/2/2021	52221267	Ingram	5400 Library Materials	106.91	7,659.69	8262	
480	4/2/2021	52221268	Ingram	5400 Library Materials	95.86	7,659.69	8262	
481	4/2/2021	52242545	Ingram	5400 Library Materials	10.49	7,659.69	8262	
482	4/4/2021	52255686	Ingram	5400 Library Materials	37.77	7,659.69	8262	
483	4/6/2021	52292019	Ingram	5400 Library Materials	13.99	7,659.69	8262	
484	4/7/2021	52324622	Ingram	5400 Library Materials	-16.66	7,659.69	8262	
485	4/12/2021	52250171	Ingram	5400 Library Materials	89.93	7,659.69	8262	
486	4/12/2021	52250172	Ingram	5400 Library Materials	11.39	7,659.69	8262	
487	4/12/2021	52255687	Ingram	5400 Library Materials	44.60	7,659.69	8262	
488	4/12/2021	52288614	Ingram	5400 Library Materials	137.63	7,659.69	8262	
489	4/12/2021	52288615	Ingram	5400 Library Materials	128.18	7,659.69	8262	
490	4/12/2021	52288616	Ingram	5400 Library Materials	187.04	7,659.69	8262	
491	4/12/2021	52288617	Ingram	5400 Library Materials	19.09	7,659.69	8262	
492	4/12/2021	52313934	Ingram	5400 Library Materials	843.53	7,659.69	8262	
493	4/12/2021	52313935	Ingram	5400 Library Materials	38.92	7,659.69	8262	
				TOTAL CLAIMS	124,436.50			

I certify that the claims listed above were audited by the Board of Trustees of Dunham Public Library on April 13, 2021 and approved claims totaling 124,436.50
Suzanna F. Tietze 4/13/2021
Board Secretary or Trustee Date

DUNHAM PUBLIC LIBRARY
OPERATING BUDGET EXPENDITURES
 OCTOBER 1, 2020 to SEPTEMBER 30, 2021

FEBRUARY 2021

ITEM	2020-2021	CURRENT MONTH	PREVIOUS PAID-TO-DATE	CURRENT PAID-TO-DATE	REMAINING BUDGET BALANCE	% OF BUDGET USED
SALARIES	644,760	43,985.10	197,976.25	241,961.35	402,798.65	37.53%
SOCIAL SECURITY & MEDICARE	52,000	3,339.78	14,980.91	18,320.69	33,679.31	35.23%
HEALTH	157,500	11,158.50	49,653.33	60,811.83	96,688.17	38.61%
NYS EMPLOYEES' RETIREMENT	80,000	0.00	0.00	0.00	80,000.00	0.00%
LIBRARY MATERIALS	109,000	10,734.07	34,609.61	45,343.68	63,656.32	41.60%
COMPUTER SERVICES	28,000	0.00	0.00	0.00	28,000.00	0.00%
CAPITAL PROJECT - Prop 2	50,000	0.00	40,360.98	40,360.98	9,639.02	80.72%
BUILDING & MAINTENANCE	40,000	3,227.34	14,882.21	18,089.55	21,910.45	45.22%
GAS HEAT	6,500	968.69	2,306.04	3,274.73	3,225.27	50.38%
WATER	1,600	0.00	188.11	168.11	1,431.89	10.51%
ELECTRICITY	15,000	1,058.40	3,911.57	4,969.97	10,030.03	33.13%
TELEPHONE	3,100	261.88	841.96	1,103.84	1,996.16	35.61%
INSURANCE	16,000	(52.80)	14,033.35	13,980.55	2,019.45	87.38%
OFFICE & LIBRARY SUPPLIES	8,000	56.20	2,479.81	2,536.01	5,463.99	31.70%
PETTY CASH / POSTAGE	2,000	100.00	310.00	410.00	1,590.00	20.50%
EQUIPMENT & FURNITURE	10,000	0.00	89.98	89.98	9,910.02	0.90%
CONFERENCES & WORKSHOPS	6,440	46.62	1,794.00	1,840.62	4,599.38	28.58%
PROFESSIONAL FEES	20,000	0.00	7,589.98	7,589.98	12,410.02	37.95%
PUBLIC RELATIONS & PRINTING	1,800	588.00	0.00	588.00	1,212.00	32.67%
COMPUTERS / SOFTWARE	13,000	(89.29)	2,385.17	2,295.86	10,704.12	17.66%
MISCELLANEOUS	300	0.00	0.00	0.00	300.00	0.00%
TOTAL	1,265,000	75,382.49	388,353.26	463,735.75	801,264.25	36.66%

41.67% THROUGH FISCAL YEAR

DUNHAM PUBLIC LIBRARY
REVENUE REPORT
 OCTOBER 1, 2020 - SEPTEMBER 30, 2021

FEBRUARY 2021

2020-2021 BUDGET	CURRENT RECEIPTS	PREVIOUS TO-DATE	RECEIVED TO-DATE	REMAINING BUDGET BALANCE	% OF REVENUES RECEIVED
\$ 1,128,268.00	\$ -	\$ 1,005,443.08	\$ 1,005,443.08	\$ 122,824.92	89.11%
\$ 50,000.00	\$ -	\$ 44,556.92	\$ 44,556.92	\$ 5,443.08	89.11%
\$ 30,532.00	\$ -	\$ 16,465.50	\$ 16,465.50	\$ 14,166.50	53.75%
\$ 6,700.00	\$ 597.28	\$ 5,661.76	\$ 6,259.04	\$ 440.96	93.42%
\$ 500.00	\$ 5.00	\$ 34.55	\$ 39.55	\$ 460.45	7.91%
\$ 23,900.00	\$ 410.94	\$ 3,641.97	\$ 4,052.91	\$ 24,847.09	14.02%
\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	100.00%
\$ 1,265,000.00	\$ -	\$ 1,095,803.78	\$ 1,096,817.00	\$ 168,183.00	86.70%
2020 - 2021 TOTALS					
\$ 90,389.00	\$ -	\$ 90,389.00	\$ 90,389.00	\$ -	
NY STATE CONSTRUCTION GRANT					

ADDITIONAL REVENUE BREAKDOWN	CURRENT REGISTER RECEIPTS	PREVIOUS TO-DATE	RECEIVED TO-DATE
MISCELLANEOUS	\$ -	\$ -	\$ -
LOST & DAMAGED REPLACEMENT CARDS	\$ 17.50	\$ 69.19	\$ 86.69
DONATIONS - GENERAL	\$ -	\$ 12.00	\$ 12.00
POSTAGE SALES	\$ 223.62	\$ 832.63	\$ 1,056.25
COPIER FEES	\$ -	\$ -	\$ -
FAX FEES	\$ 19.10	\$ 214.10	\$ 233.20
COMMUNITY ROOM	\$ 29.00	\$ 179.00	\$ 208.00
PRINT RELEASE FEES	\$ -	\$ -	\$ -
TELEPHONE COMMISSION	\$ -	\$ -	\$ -
DISC REPAIR	\$ -	\$ -	\$ -
RETURNED CHECK FEES	\$ -	\$ -	\$ -
DONATIONS - MEMORIAL FUND	\$ -	\$ 90.00	\$ 90.00
CASH REGISTER OVER/UNDER	\$ -	\$ (0.07)	\$ (0.07)
IN HOUSE BOOK SALES	\$ 13.00	\$ 712.00	\$ 725.00
INTEREST - PUBLIC FUNDS	\$ 108.72	\$ 825.95	\$ 934.67
FUND RAISING	\$ -	\$ -	\$ -
AMAZON BOOK SALES	\$ -	\$ 7.85	\$ 7.85
STAFF ACCOUNT	\$ -	\$ 535.17	\$ 535.17
MISCELLANEOUS SALES	\$ -	\$ 22.20	\$ 22.20
COFFEE, TEA & WATER SALES	\$ -	\$ -	\$ -
TOTAL	\$ 410.94	\$ 3,641.97	\$ 4,052.91

RECONCILED FUNDS - FEBRUARY 28, 2021	PREVIOUS TO-DATE	UNAVAILABLE FUNDS	TOTAL
Adirondack Bank Checking Account	\$ 939.58		\$ 939.58
Adirondack Bank Savings Account	\$ 49,434.01		\$ 49,434.01
Adirondack Bank Memorial Account	\$ 30,837.80		\$ 30,837.80
Bank of Utica Checking	\$ 1,393,259.50		\$ 1,393,259.50
TOTAL	\$ 1,391,254.57		\$ 1,391,254.57
Adirondack Bank Dunham Account	\$ 8,143.58		\$ 8,143.58
Dunham Endowment Fund:			
1 Year CD #****2563			\$ 86,134.81
1 Year CD #****7647			\$ 12,255.97
Matures: 04/16/2021			

Dunham Public Library

General Ledger

February 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
1010 Bank of Ulca Checking ***0314					
Beginning Balance					
02/09/2021	Bill Payment (Check)	8230	Book Page		(588.00)
02/09/2021	Bill Payment (Check)	8218	CENTRAL PROPERTY MAINTENANCE INC.		(3,380.00)
02/09/2021	Bill Payment (Check)	8219	INFOGROUP	220089	(322.40)
02/09/2021	Bill Payment (Check)	8220	J.D. POWER (FORMERLY NADA GUIDES)	C009501	(274.00)
02/09/2021	Bill Payment (Check)	8221	Rosemary Mantley		(28.16)
02/09/2021	Bill Payment (Check)	8222	PAUL REVERE LIFE INS CO - COLONIAL	E4930160	(590.28)
02/09/2021	Bill Payment (Check)	8223	HERKIMER LIBRARY		(14.99)
02/09/2021	Bill Payment (Check)	8224	Northland Communications	6356450	(135.66)
02/09/2021	Bill Payment (Check)	8225	TCN, INC.	TCNP3-LAX-12712	(62.06)
02/09/2021	Bill Payment (Check)	8234	Ingram Library Services		(5,718.14)
02/09/2021	Bill Payment (Check)	8233	GREY HOUSE PUBLISHING		(163.00)
02/09/2021	Bill Payment (Check)	8232	Mid York Library System	00-0260100	(22,855.69)
02/09/2021	Bill Payment (Check)	8231	RE STEVENER HEATING INC.		(225.00)
02/09/2021	Bill Payment (Check)	8217	Catskill Spring Water, Inc.	DUNHAM	(48.60)
02/09/2021	Bill Payment (Check)	8229	CENGAGE LEARNING		(50.00)
02/09/2021	Bill Payment (Check)	8228	Koy Bank - April Bliss	3342	(1,577.35)
02/09/2021	Bill Payment (Check)	8227	NORTH UTICAWHITESTOWN ROTARY CLUB		(45.00)
02/09/2021	Bill Payment (Check)	8226	ABDOO SECURITY & AUTOMATION		(840.00)
02/10/2021	Bill Payment (Check)	8235	Ingram Library Services		(427.04)
02/10/2021	Bill Payment (Check)	8236	HUMMEL'S OFFICE PLUS	H21013	(137.98)
02/11/2021	Check	8237	WCS Trust & Agency Fund	PAYROLL DATE: 02/12/2021	(21,926.02)
02/16/2021	Bill Payment (Check)	EFT	DIRECT ENERGY BUSINESS	1599864	(607.88)
02/22/2021	Deposit				5.62
02/25/2021	Bill Payment (Check)	8238	AFLAC New York	NE871	(181.20)
02/26/2021	Deposit				107.80
02/26/2021	Check	8239	WCS Trust & Agency Fund	PAYROLL DATE: 02/26/2021	(21,078.84)
02/28/2021	Deposit			DEPOSIT @ BANK 03/02/2021	2,098.34
Total for 1010 Bank of Ulca Checking ***0314					\$ (79,985.63)

DUNHAM PUBLIC LIBRARY
CAPITAL PROJECT REVENUE
 OCTOBER 1, 2020 - SEPTEMBER 30, 2021

FEBRUARY 2021

	2020-2021 BUDGET	CURRENT RECEIPTS	PREVIOUS TO-DATE	RECEIVED TO-DATE	REMAINING BUDGET BALANCE	% OF REVENUES RECEIVED
WCS TAX RECEIPTS - PROP 2	\$ 50,000.00	\$ -	\$ 44,556.92	\$ 44,556.92	\$ 5,443.08	89.11%
NYS CONSTRUCTION GRANT	\$ 10,130.00	\$ -	\$ 90,389.00	\$ 90,389.00	\$ (80,259.00)	892.29%
2020 - 2021 TOTALS	\$ 60,130.00	\$ -	\$ 134,945.92	\$ 134,945.92	\$ (74,815.92)	224.42%

DUNHAM PUBLIC LIBRARY
CAPITAL PROJECT EXPENDITURES
 OCTOBER 1, 2020 to SEPTEMBER 30, 2021

	2020-2021	CURRENT MONTH	PREVIOUS PAID-TO-DATE	CURRENT PAID-TO-DATE	EMAINING BUDGE BALANCE	% OF BUDGET USED
CAPITAL PROJECT EXPENSE	\$ 60,130.00	\$ -	\$ 40,360.98	\$ 40,360.98	\$ 19,769.02	67.12%

DUNHAM PUBLIC LIBRARY
ABSTRACT OF CLAIMS

February 10, 2021 - March 9, 2021

CORRECTED: Numbering of Claims 344-389

Claims Dated: 1/28/2021-3/9/2021

CLAIM #	DATE	REF #	VENDOR	BUDGET ACCOUNT	AMOUNT	AMOUNT OF PAYMENT	CHECK #	Prepaid
323	1/28/2021	210220044550358	DirectEnergy	6400 Electricity	607.88	607.88	EFT	X
324	2/10/2021	0038422-III	Mid-York Library System	5200 Health	15,722.23	16,179.78	8242	
325	2/11/2021	641257	Aflac	5200 Health	181.20		8238	
326	2/11/2021	245480	Catskill Spring Water	5400 Library Materials	32.40	32.40	8243	
327	2/11/2021	February Mileages	Charlene Reese	7000 Conferences / Workshops	1.62	1.62	8244	
328	2/12/21	N124152	Swish White River	6100 Building & Maintenance	136.05	472.49	8245	
329	2/11/2021	Payroll 2/12/21	WCS Trust & Agency Fund	5000 Salaries & Wages	21,968.02			
				5100 Social Security & Medicare	1,668.01			
				5200 Health	-1,683.61			
				6600 Insurance	-26.40	21,926.02	8237	X
330	2/17/2021	8000-9090-1016-9790	Pilney Bowes	6800 Petty Cash/ Postage	100.00	100.00	EFT	
331	2/23/2021	59549-83105	National Grid	6400 Electricity	515.98	1,484.67	8241	
332	2/23/21	38749-80107	National Grid	6200 Fuel (Gas Heat)	968.69	1,484.67	8241	
333	2/26/2021	Payroll 2/26/21	WCS Trust & Agency Fund	5000 Salaries & Wages	22,017.08			
				5100 Social Security & Medicare	1,671.77			
				5200 Health	-1,683.61			
				6600 Insurance	-26.40	21,978.84	8239	
334	2/26/2021	3342	Key Bank - A. Bliss	5400 Library Materials	756.31			
				7400 Computer/Software	-89.29			
				6100 Building & Maintenance	85.79	752.81	8246	
335	2/27/2021	210540044853263	Direct Energy	6400 Electricity	542.42	542.42	EFT	
336	2/28/2021	00026992	TCH	6500 Telephone	64.16	64.16	8247	
337	3/1/2021	1870	Central Property Maintenance Inc	6100 Building & Maintenance	2,350.00	2,350.00	8248	
338	3/1/2021	4930160-0212877	The Paul Revere Life Insurance Company	5200 Health	393.52	393.52	8249	
339	3/2/2021	2214	Holems, King, Kallquist & Associates Architects	7200 Professional Fees	4,270.61	4,270.61	8250	
340	3/4/2021	Dec 2020 - Feb 2021 Sales Tax	State of New York Dept. Tax & Finance	4595 In House Book Sale	8.64	8.64	EFT	
341	3/4/2021	200 Stamps	USPS	6800 Petty Cash / Postage	110.00	110.00	8254	
342	3/5/2021	H124363	Swish White River	6100 Building & Maintenance	336.44	472.49	8245	
343	3/5/2021	63564500321	Northland Communications	6500 Telephone	148.95	148.95	8251	
344	3/8/2021	27771	D'Arcangelo & Co. LLP	7200 Professional Fees	6,150.00	6,150.00	8252	
345	3/8/2021	0038475-III	Mid-York Library System	5400 Library Materials	217.52			
				6700 Office & Library Supplies	240.03	16,179.78	8242	
346	3/9/2021	Adult Programing	Rosemary Manley	5400 Library Materials	45.00	55.99	8253	
347	3/9/2021	Programing Item	Rosemary Manley	5400 Library Materials	10.99	55.99	8253	
348	1/28/2021	51004985	Ingram	5400 Library Materials	64.33	3,625.47	8255	
349	2/3/2021	51121287	Ingram	5400 Library Materials	90.95	3,625.47	8255	
350	2/7/2021	51186565	Ingram	5400 Library Materials	51.05	3,625.47	8255	
351	2/9/2021	51230884	Ingram	5400 Library Materials	39.34	3,625.47	8255	
352	2/9/2021	51226397	Ingram	5400 Library Materials	10.84	3,625.47	8255	
353	2/9/2021	51226396	Ingram	5400 Library Materials	22.23	3,625.47	8255	
354	2/9/2021	51226398	Ingram	5400 Library Materials	11.94	3,625.47	8255	
355	2/9/2021	51230883	Ingram	5400 Library Materials	53.84	3,625.47	8255	
356	2/10/2021	51259088	Ingram	5400 Library Materials	84.59	3,625.47	8255	
357	2/11/2021	51281951	Ingram	5400 Library Materials	85.24	3,625.47	8255	
358	2/11/2021	51281952	Ingram	5400 Library Materials	107.25	3,625.47	8255	
359	2/11/2021	51285896	Ingram	5400 Library Materials	10.99	3,625.47	8255	
360	2/12/2021	51310633	Ingram	5400 Library Materials	20.99	3,625.47	8255	
361	2/12/2021	51310634	Ingram	5400 Library Materials	177.28	3,625.47	8255	
362	2/12/2021	51307325	Ingram	5400 Library Materials	53.11	3,625.47	8255	
363	2/14/2021	51326751	Ingram	5400 Library Materials	24.46	3,625.47	8255	
364	2/17/2021	51375515	Ingram	5400 Library Materials	973.26	3,625.47	8255	
365	2/17/2021	51375516	Ingram	5400 Library Materials	177.16	3,625.47	8255	
366	2/17/2021	51375517	Ingram	5400 Library Materials	160.96	3,625.47	8255	
367	2/17/2021	51375518	Ingram	5400 Library Materials	19.69	3,625.47	8255	
368	2/18/2021	51393789	Ingram	5400 Library Materials	21.99	3,625.47	8255	
369	2/19/2021	51418874	Ingram	5400 Library Materials	40.84	3,625.47	8255	
370	2/21/2021	51427614	Ingram	5400 Library Materials	31.54	3,625.47	8255	
371	2/22/2021	51474479	Ingram	5400 Library Materials	17.44	3,625.47	8255	

**Director's Report from April L R Bliss
Board of Trustees Meeting – Dunham Public Library
For April 13, 2021**

Library Goals 2017-2022

Goal 1: Provide our community with access to books, movies, misc, reference material, magazines, newspapers, and other media.

- Webinar: Why Diverse Books Matter, Thursday, March 11th

Goal 2: Provide our community with a modern, technologically up-to-date environment.

- Multiple meetings and visits to stores regarding the community room kitchen and outdoor programming. Cabinets, sink, paint, folding chairs, blankets, and wagon

Goal 3: Provide our community with a facility that is safe, welcoming, accessible & comfortable.

- Curbside service and 30 minutes Grab and Go building access, March 22nd
- NYS Large Gathering Guidance: What Your Business Needs to Know, Monday, March 22
- Building access hours Monday-Thursday 9:00-8:00, Friday 9:00-5:00, and Saturday 10:00-2:00, April 12th
- Library Master Plan Design Review with select staff and Board, Tuesday, March 23rd

Goal 4: Provide our community with life-long learning opportunities.

- Bring Your Own Book Club Meeting, March 10th

Goal 5: Promote the library as a resource by providing community strengthening programs

- How We Do It: Collecting and Analyzing Donor Feedback, Thursday, April 1st
- Literacy Coalition R4K Meeting, Thursday, April 1st

Address Multiple Goals

- Mid York Director's Virtual Meeting, March 10th, 24th, 31st and April 7th
- DAC Meeting, Wednesday, March 17th
- Key Bank March 11th regarding DPL credit card (Char Reese and April Bliss)
- Building Life-Long Opportunities for Strength, Self-Care, Outlook, Morale and Mindfulness, for library staff, virtual symposium, March 24th
- Greater Utica Chamber meeting with Anthony Picente and Marianne Buttenshon, Wednesday, March 24th
- Central Libraries Resource Council ZOOM Board Meeting, Thursday, March 25th