

## DUNHAM PUBLIC LIBRARY BOARD OF TRUSTEES

### Minutes of September 11, 2018

**PRESENT:** Susan Collver, Patricia Samarco, R. Scott Smith, Sally Swierczek, Susana Tuttle

**CALL TO ORDER:** President Susan Collver called the meeting to order at 6:05 PM.

**DISCUSSION with the PUBLIC:** None

**DISPOSITION OF MINUTES:** Sally Swierczek moved to accept the August 7, 2018 minutes. Susana Tuttle seconded. The motion was adopted.

**PRESIDENT'S REPORT:** President Susan Collver asked Director Bliss about the priority of some of the items mentioned in the Building Condition Survey.

#### **FINANCIAL REPORT:**

- a. Susan Collver moved to accept the corrected abstract of claims dated June 13, 2018 through July 10, 2018 totaling \$73,203.10. Patricia Samarco seconded. The motion was adopted.
- b. Susan Collver moved to accept the abstract of claims dated August 8, 2018 through September 11, 2018 totaling \$93,502.88. Patricia Samarco seconded. The motion was adopted.

**DIRECTOR'S REPORT:** {see attached}

**UNFINISHED BUSINESS:** An ad hoc committee (Susan Collver, Patricia Samarco, Sally Swierczek) met on Friday, August 10, 2018 for the opening of bids for the 2017-2018 Construction Grant. Susan Collver moved to accept the lowest bid from Beebe Construction for \$413,950.00. Patricia Samarco seconded. The motion was adopted. (see attached for all bids submitted)

**NEW BUSINESS:** R. Scott Smith moved to accept the 2018 -2019 salary schedule. (see attached). Susan Collver seconded. The motion was adopted.

**ANNOUNCEMENTS:** The Mid York Library System will have its annual meeting and dinner on Thursday, October 11, 2018 at Theodore's Restaurant on 3231 Seneca Turnpike, Canastota, NY.

**COMMUNICATIONS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** Sally Swierczek moved to adjourn the meeting. Susanna Tuttle seconded. The meeting was adjourned at 6:54 PM.

Next meeting will be on Tuesday, October 9, 2018 at 6:00 PM.

Respectively Submitted,

Patricia Samarco, Recording Secretary

DUNHAM PUBLIC LIBRARY  
 ABSTRACT OF CLAIMS  
 August 8, 2018 to September 11, 2018

Claims Dated: 7/17/2018 - 10/01/2018

CLAIM #	DATE	REF #	VENDOR	BUDGET ACCOUNT	AMOUNT	AMOUNT OF CHECK	CHECK #	Prepaid
876	7/17/2018	4007686639	Cintas	6100 Building & Maintenance	49.46	\$98.92	7326	
877	8/6/2018	3049810	W.T. Cox	5400 Library Materials	30.97	\$30.97	7319	
878	8/8/2018	6726	iTech Associates	6100 Building & Maintenance	195.00			
				7400 Computers / Software	293.00	\$986.00	7305	
879	8/8/2018	63564500818	Northland Communcation	6500 Telephone	144.26	\$420.70	7312	
880	8/9/2018	SPR 2018 Presenter	Melissa Barlett	5400 Library Materials	10.47	\$10.47	7325	
881	8/9/2018	7953	Alesia & Crewell Architects	6090 Capital Project Expenses	3,836.32	\$8,519.42	7298	
882	8/9/2018	7958	Alesia & Crewell Architects	6090 Capital Project Expenses	500.00	\$8,519.42	7298	
883	8/13/2018	100837606	Utica National Insurance Group	6600 Insurance	14,037.15	\$14,037.15	EFT	X
884	8/13/2018	Chair Yoga 9/5/18	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7311	
885	8/13/2018	Chair Yoga 9/12/18	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7324	
886	8/13/2018	Chair Yoga 9/19/18	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7328	
887	8/13/2018	Chair Yoga 9/26/18	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7329	
888	8/13/2018	Chair Yoga 10/3/18	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7330	
889	8/13/2018	Chair Yoga 10/10/18	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7331	
890	8/13/2018	Chair Yoga 10/17/2018	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7332	
891	8/13/2018	Chair Yoga 10/24/2018	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7333	
892	8/13/2018	Chair Yoge 10/31/18	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7334	
893	8/13/2018	Adult Programing	Rosemary Manley	5400 Library Materials	14.00	\$23.00	7316	
894	8/15/2018	0036389-IN	Mid-York Library System	5400 Library Materials	272.41			
				6600 Insurance	133.52			
				7400 Computers / Software	50.97			
				6700 Office & Library Supplies	68.40			
				4300 Library Fines	-9.78	\$515.52	7310	
895	8/15/2018	Payroll 8/17/2018	WCS Trust & Agency Fund	5000 Salaries & Wages	20,178.09			
				5100 Social Security & Medicare	1,524.78			
				5200 Health	-1,427.78			
				6600 Insurance	-28.80	\$20,246.29	7293	X
896	8/16/2018	170631	Catskill Spring Water	6700 Office & Library Supplies	32.40			
				5400 Library Materials	32.40	\$64.80	7301	
897	8/20/2018	Youth Programing	Charlene Reese	5400 Library Materials	16.68	\$60.68	7322	
898	8/20/2018	Adult Programing	Rosemary Manley	5400 Library Materials	9.00	\$23.00	7316	
899	8/20/2018	76860	Utica Spray & Chemical Co Inc	6100 Building & Maintenance	165.05	\$388.66	7318	
900	8/22/2018	Summer 2018 Intern	Isha Smith	5400 Library Materials	500.00	\$500.00	7306	
901	8/22/2018	18/149 (August 30, 2018)	Beebe Construction Services	6090 Capital Project Expenses	2,821.50	\$2,821.51	7321	
902	8/23/2018	59549-83106	National Grid	6400 Electricity	703.83	\$703.83	EFT	X
903	8/23/2018	38749-80107	National Grid	6200 Fuel (Gas Heat)	27.22	\$27.22	EFT	X
904	8/24/2018	5600324643	Old Forge Library	5400 Library Materials	12.95	\$12.95	7313	
905	8/24/2018	76860-1	Utica Spray & Chemical Co Inc	6100 Building & Maintenance	104.00	\$388.66	7318	
906	8/24/2018	6747	iTech Associates	6100 Building & Maintenance	205.00	\$986.00	7305	
907	8/25/2018	6748	iTech Associates	7400 Computers / Software	293.00	\$986.00	7305	
908	8/27/2018	Summer 2018 Intern	Annika Heacock	5400 Library Materials	500.00	\$500.00	7297	
909	8/27/2018	Summer 2018 Intern	Rachel Williams	5400 Library Materials	500.00	\$500.00	7315	
910	8/27/2018	998518	Aflac	5200 Health	248.97	\$248.97	7296	
911	8/27/2018	182330035710983	Direct Energy	6400 Electricity	645.98	\$645.98	EFT	X
912	8/27/2018	434	Key Bank - Sharon	6700 Office & Library Supplies	84.39			
				5400 Library Materials	431.42	\$515.81	7320	
913	8/27/2018	2757	Key Bank - April	6100 Building & Maintenance	45.94			

August 2018 - September 2018 Abstracts

				6700 Office & Library Supplies	10.80			
				5400 Library Materials	803.80			
				6900 Equipment & Furniture	822.05			
				7000 Conferences / Workshops	756.00	\$2,438.59	7327	
914	8/29/2018	4,41,26	Reynolds Hardware	6100 Building & Maintenance	53.47	\$53.47	7314	
915	8/30/2018	SRP 2018 Presenter	Kimberly Rudwall	5400 Library Materials	38.17	\$38.17	7308	
916	8/30/2018	Payroll 8/31/2018	WCS Trust & Agency Fund	5000 Salaries & Wages	19,986.84			
				5100 Social Security & Medicare	1,510.13			
				5200 Health	-340.16			
				6600 Insurance	-27.60	\$21,129.21	7294	X
917	8/31/2018	TNC53067	TCN Inc	6500 Telephone	109.27	\$109.27	7317	
918	9/4/2018	947310	Grey House Publishing	5400 Library Materials	173.50	\$173.50	7302	
919	9/4/2018	4930160-0803535	The Paul Revere Life Insurance Comp	5200 Health	771.48	\$771.48	7300	
920	9/5/2018	August 2018 Mileage	April Bliss	7000 Conferences / Workshops	56.68	\$56.68	7295	
921	9/7/2018	June - August 2018 Sales Tax	State of New York Dept of Tax & Finance	4500 Additional Revenue	254.87	\$254.87	EFT	
922	9/7/2018	Youth Programming	Charlene Reese	5400 Library Materials	44.00	\$60.68	7322	
923	9/7/2018	SI0043667-US	Bibliotheca	6090 Capital Project Expenses	13,245.35	\$13,245.35	7299	
924	9/8/2018	44401420918	Northland Communications	6100 Building & Maintenance	130.00	\$420.70	7312	
925	9/8/2018	63564500918	Northland Communications	6500 Telephone	146.44	\$420.70	7312	
926	9/8/2018	1449782-0	Hummel's	6700 Office & Library Supplies	299.95	\$299.95	7304	
927	9/10/2018	7972	Alesia & Crewell Architect P.C.	6090 Capital Project Expenses	1,343.10	\$8,519.42	7298	
928	9/10/2018	7973	Alesia & Crewell Architect P.C.	6090 Capital Project Expenses	2,840.00	\$8,519.42	7298	
929	9/10/2018	PETTY CASH	Charlene Reese	6700 Office & Library Supplies	3.00			
				4900 Staff Account / Purchases	74.00			
				5400 Library Materials	76.25	\$153.25	7810	
930	9/10/2018	76969	Utica Spray & Chemical Co Inc	6100 Building & Maintenance	119.61	\$388.66	7318	
	9/10/2018	4008620738	Cintas	6100 Building & Maintenance	49.46	\$98.92	7326	
932	9/11/2018	9/22/2018	Jack and Mo Cooking Show	5400 Library Materials	50.00	\$50.00	7307	
933	9/11/2018	9/22/2018	Jack and Mo Cooking Show	5400 Library Materials	50.00	\$50.00	7323	
934	9/11/2018	Petty Cash	Herman Mosher	5400 Library Materials	89.20			
				6100 Building & Maintenance	48.00			
				6800 Petty Cash / Postage	3.95	\$141.15	7811	
935	9/11/2018	August 2018 Mileage	Herman Mosher	7000 Conferences / Workshops	26.60	\$26.60	7303	
936	7/31/2018	35690030	Ingram	5400 Library Materials	20.99	\$2,740.93	7335	
937	8/1/2018	35701370	Ingram	5400 Library Materials	133.78	\$2,740.93	7335	
938	8/1/2018	35707377	Ingram	5400 Library Materials	49.55	\$2,740.93	7335	
939	8/2/2018	35729424	Ingram	5400 Library Materials	59.94	\$2,740.93	7335	
940	8/2/2018	35729425	Ingram	5400 Library Materials	30.83	\$2,740.93	7335	
941	8/6/2018	35772063	Ingram	5400 Library Materials	48.28	\$2,740.93	7335	
942	8/6/2018	35772064	Ingram	5400 Library Materials	34.55	\$2,740.93	7335	
943	8/7/2018	35787298	Ingram	5400 Library Materials	57.98	\$2,740.93	7335	
944	8/8/2018	35810451	Ingram	5400 Library Materials	69.70	\$2,740.93	7335	
945	8/9/2018	35831588	Ingram	5400 Library Materials	32.69	\$2,740.93	7335	
946	8/9/2018	35831589	Ingram	5400 Library Materials	22.78	\$2,740.93	7335	
947	8/10/2018	35847507	Ingram	5400 Library Materials	11.88	\$2,740.93	7335	
948	8/10/2018	35858131	Ingram	5400 Library Materials	63.89	\$2,740.93	7335	
949	8/12/2018	35863914	Ingram	5400 Library Materials	13.99	\$2,740.93	7335	
950	8/13/2018	35876939	Ingram	5400 Library Materials	16.35	\$2,740.93	7335	
951	8/14/2018	35891796	Ingram	5400 Library Materials	75.75	\$2,740.93	7335	
952	8/15/2018	35916279	Ingram	5400 Library Materials	26.13	\$2,740.93	7335	
953	8/15/2018	35919205	Ingram	5400 Library Materials	83.23	\$2,740.93	7335	
954	8/16/2018	35935607	Ingram	5400 Library Materials	38.49	\$2,740.93	7335	
955	8/20/2018	35988482	Ingram	5400 Library Materials	424.17	\$2,740.93	7335	

August 2018 - September 2018 Abstracts

956	8/21/2018	36011496	Ingram	5400 Library Materials	80.47	\$2,740.93	7335
957	8/22/2018	36038136	Ingram	5400 Library Materials	170.52	\$2,740.93	7335
	8/23/2018	36064874	Ingram	5400 Library Materials	31.29	\$2,740.93	7335
959	8/23/2018	36064875	Ingram	5400 Library Materials	80.18	\$2,740.93	7335
960	8/23/2018	36069948	Ingram	5400 Library Materials	237.00	\$2,740.93	7335
961	8/26/2018	36111325	Ingram	5400 Library Materials	87.42	\$2,740.93	7335
962	8/27/2018	36125887	Ingram	5400 Library Materials	61.32	\$2,740.93	7335
963	8/28/2018	36147408	Ingram	5400 Library Materials	16.99	\$2,740.93	7335
964	8/28/2018	36155037	Ingram	5400 Library Materials	60.88	\$2,740.93	7335
965	8/29/2018	36181866	Ingram	5400 Library Materials	18.80	\$2,740.93	7335
966	8/30/2018	36212980	Ingram	5400 Library Materials	65.95	\$2,740.93	7335
967	8/30/2018	36212981	Ingram	5400 Library Materials	32.59	\$2,740.93	7335
968	8/31/2018	36251437	Ingram	5400 Library Materials	77.03	\$2,740.93	7335
969	8/31/2018	36251438	Ingram	5400 Library Materials	33.70	\$2,740.93	7335
970	9/5/2018	36300680	Ingram	5400 Library Materials	227.38	\$2,740.93	7335
971	9/5/2018	36300681	Ingram	5400 Library Materials	29.78	\$2,740.93	7335
972	9/5/2018	36300682	Ingram	5400 Library Materials	17.35	\$2,740.93	7335
973	9/6/2018	36333498	Ingram	5400 Library Materials	24.43	\$2,740.93	7335
974	9/6/2018	36333497	Ingram	5400 Library Materials	72.90	\$2,740.93	7335
1	10/1/2018	602570199	Mohawk Valley Cash Register	6100 Building & Maintenance	190.00	\$190.00	7309
				<b>TOTAL CLAIMS</b>		<b>93,502.88</b>	

I certify that the claims listed above were audited by the Board of Trustees of Dunham Public Library on

9-11-18 and approved claims totaling \$ 93,502.88

Patricia Sumarco  
Board Secretary or Trustee

9-11-18  
Date

June 2018 - July 2018 Abstracts

DUNHAM PUBLIC LIBRARY  
ABSTRACT OF CLAIMS  
June 13, 2018 - July 10, 2018

Claims Dated: 06/07/2018 - 07/10/2018

LAIM #	DATE	REF #	VENDOR	BUDGET ACCOUNT	AMOUNT	AMOUNT OF CHECK	CHECK #	Prepaid
704	6/12/2018	SRP Puppets	Nancy Sander	5400 Libray Materials	600.00	\$600.00	7207	
705	6/13/2018	SRP Magician	David Moreland	5400 Library Materials	615.00	\$615.00	7208	
706	6/13/2018	SRP DDU	Didgeridoo Down Under	5400 Library Materials	900.00	\$900.00	7209	
707	6/13/2018	15079	Image Integrator LLC	6900 Equipment & Furniture	2,939.00	\$2,939.00	7210	
708	6/13/2018	Teen Film 7/17	Julia Heller	5400 Library Materials	50.00	\$200.00	7211	
709	6/13/2018	Teen Film 7/24	Julia Heller	5400 Library Materials	50.00	\$200.00	7237	
710	6/13/2018	Teen Film 7/31	Julia Heller	5400 Library Materials	50.00	\$200.00	7241	
711	6/13/2018	Teen Film 8/7	Julia Heller	5400 Library Materials	50.00	\$200.00	7244	
712	6/13/2018	Wasteland 7/17	Julia Heller	5400 Library Materials	150.00	\$200.00	7211	
713	6/13/2018	Wasteland 7/24	Julia Heller	5400 Library Materials	150.00	\$200.00	7237	
714	6/13/2018	Wasteland 7/31	Julia Heller	5400 Library Materials	150.00	\$200.00	7241	
715	6/13/2018	Wasteland 8/7	Julia Heller	5400 Library Materials	150.00	\$200.00	7244	
716	6/13/2018	Chair Yoga 7/18	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7238	
717	6/13/2018	Chair Yoga 7/25	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7242	
718	6/13/2018	Chair Yoga 8/1	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7245	
719	6/13/2018	Chair Yoga 8/8	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7212	
720	6/13/2018	Chair Yoga 8/15	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7246	
721	6/13/2018	Chair Yoga 8/22	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7247	
722	6/13/2018	Chair Yoga 8/29	Piyanart Moore	5400 Library Materials	30.00	\$30.00	7248	
723	6/14/2018	166032	Catskill Spring Water	6700 Office & Library Supplies	32.40			
				5400 Library Materials	32.40	\$64.80	7213	
724	6/15/2018	Childrens Area	April Bliss	5400 Library Materials	114.89	\$114.89	7214	
725	6/15/2018	30474	Mohawk Valley Water Authority	6300 Water	321.94	\$321.94	7202	X
726	6/15/2018	840229	Specialty Store Services	6700 Office & Library Supplies	336.71	\$336.71	7215	
727	6/19/2018	4006864273	Cintas	6100 Building & Maintance	49.46	\$49.46	7216	
728	6/20/2018	Childrens Program Supplies	Charlene Reese	5400 Library Materials	40.25	\$40.25	7217	
729	6/21/2018	6683	Itech Associates	6100 Building & Maintance	625.00	\$625.00	7218	
730	6/21/2018	0036218-IN	Mid-York Library System	5200 Health	12,181.55	\$12,181.55	7219	
731	6/22/2018	8000-9090-1016-9790	Pitney Bowes	6800 Petty Cash / Postage	200.00	\$200.00	EFT	
732	6/22/2018	Payroll date 6/22/18	WCS Trust & Agency Fund	5000 Salaries	19,402.07			
				5100 Social Security & Medicare	1,465.40			
				6600 Insurance	-28.80			
				5200 Health	-1,355.19	\$19,483.48	7203	X
33	6/28/2018	7940	Alesia & Crewell Architects	6090 Capital Project Expenses	4,322.25	\$4,322.25	7220	
34	6/28/2018	916417	General Security	6100 Building & Maintenance	80.70	\$80.70	7221	
35	6/28/2018	324281	Guardian	5200 Health	3,041.10	\$3,041.10	EFT	
36	6/28/2018	2757	Key Bank - April	5400 Libray Materlals	600.00			
				6100 Building & Maintenance	687.94			
				6900 Equipment & Furniture	180.54			
				6700 Office Supplies	15.71			
				1200 Supense	-96.89	\$1,387.30	7222	
37	6/28/2018	5715	Key Bank - Sharon T	5400 Library Materials	97.24	\$97.24	7239	
38	6/28/2018	83106	National Grid	6400 Electricity	636.32	\$666.16	7204	X
39	6/28/2018	80107	National Grid	6200 Fuel (Gas Heat)	29.84	\$666.16	7204	X
40	6/28/2018	9	Penguin Technology	5400 Library Materials	200.00	\$200.00	7223	

June 2018 - July 2018 Abstracts

741	6/28/2018	335167	The Library Store	6700 Office & Library Supplies	86.52	\$86.52	7224
742	6/28/2018	76582	Utica Spray & Chemical Co Inc	6100 Building & Maintenance	203.04	\$333.94	7225
743	6/30/2018	Adult SRP	Rosemary Manley	5400 Library Materials	8.00	\$8.00	7252
744	6/30/2018	TCN50994	TCN Inc	6500 Telephone	92.63	\$92.63	7226
745	6/30/2018	76582-1	Utica Spray & Chemical Co Inc	6100 Building & Maintenance	130.90	\$333.94	7225
746	7/2/2018	953901	Aflac	5200 Health	165.98	\$165.98	7227
747	7/2/2018	4930160	The Paul Revere Life Insurance	5200 Health	514.32	\$514.32	7228
748	7/2/2018	181780035157244	Direct Energy	6400 Electricity	514.36	\$514.36	7229
749	7/5/2018	7	Reynolds Hardware	6100 Building & Maintenance	12.97	\$12.97	7230
750	7/6/2018	SRP 7/16	Erin Telesca	5400 Library Materials	50.00	\$50.00	7231
751	7/6/2018	SRP 7/23	Erin Telesca	5400 Library Materials	50.00	\$50.00	7240
752	7/6/2018	SRP 7/30	Erin Telesca	5400 Library Materials	50.00	\$50.00	7243
753	7/6/2018	SRP 7/9	Kim Johnson-Fox	5400 Library Materials	50.00	\$50.00	7232
754	7/6/2018	Steamworks MAY	STEAMWorks Ability Lab	5400 Library Materials	100.00	\$100.00	7253
755	7/9/2018	Payroll 7/6/18	WCS Trust & Agency Fund	5000 Salaries & Wages	19,542.97		
				5100 Social Security & Medicare	1,476.15		
				5200 Health	-1,355.19		
				6600 Insurance	-27.60	\$19,636.33	7206
756	7/9/2018	63564500718	Northland Communication	6500 Telephone	141.08	\$141.08	7234
757	7/9/2018	SPR Adult	Rosemary Manley	5400 Library Materials	91.51	\$91.51	7235
758	7/10/2018	Petty Cash	Herman Mosher	5400 Library Materials	43.00		
				6100 Building & Maintenance	24.00	\$67.00	7808
759	7/10/2018	June 2018 Mileage	Herman Mosher	7000 Conferences / Workshops	18.53	\$18.53	7236
760	7/10/2018	June & July 2018 Mileage	Kimberly Rudwall	7000 Conferences / Workshops	7.30	\$7.30	7251
761	7/10/2018	Lost Book	Westmoreland Library	5400 Library Materials	15.00	\$15.00	7250
762	6/7/2018	34987664	Ingram	5400 Library Materials	24.75	\$1,920.80	7249
763	6/8/2018	35011508	Ingram	5400 Library Materials	17.35	\$1,920.80	7249
764	6/13/2018	35062825	Ingram	5400 Library Materials	82.38	\$1,920.80	7249
765	6/13/2018	35062826	Ingram	5400 Library Materials	31.81	\$1,920.80	7249
766	6/15/2018	35103519	Ingram	5400 Library Materials	24.58	\$1,920.80	7249
767	6/19/2018	35136294	Ingram	5400 Library Materials	99.58	\$1,920.80	7249
768	6/19/2018	35136295	Ingram	5400 Library Materials	31.29	\$1,920.80	7249
769	6/19/2018	35139613	Ingram	5400 Library Materials	94.46	\$1,920.80	7249
770	6/20/2018	35154560	Ingram	5400 Library Materials	433.15	\$1,920.80	7249
771	6/20/2018	35154561	Ingram	5400 Library Materials	144.67	\$1,920.80	7249
772	6/21/2018	35172177	Ingram	5400 Library Materials	98.98	\$1,920.80	7249
773	6/21/2018	35172178	Ingram	5400 Library Materials	48.19	\$1,920.80	7249
774	6/21/2018	35172179	Ingram	5400 Library Materials	64.68	\$1,920.80	7249
775	6/21/2018	35172180	Ingram	5400 Library Materials	9.19	\$1,920.80	7249
776	6/21/2018	35172181	Ingram	5400 Library Materials	25.48	\$1,920.80	7249
777	6/21/2018	35175886	Ingram	5400 Library Materials	121.89	\$1,920.80	7249
778	6/22/2018	35188939	Ingram	5400 Library Materials	29.18	\$1,920.80	7249
779	6/22/2018	35196351	Ingram	5400 Library Materials	15.05	\$1,920.80	7249
780	6/22/2018	35196352	Ingram	5400 Library Materials	32.51	\$1,920.80	7249
781	6/24/2018	35201903	Ingram	5400 Library Materials	89.70	\$1,920.80	7249
782	6/26/2018	35229052	Ingram	5400 Library Materials	32.47	\$1,920.80	7249
783	6/26/2018	35229053	Ingram	5400 Library Materials	31.74	\$1,920.80	7249
784	6/27/2018	35248846	Ingram	5400 Library Materials	69.23	\$1,920.80	7249
785	6/28/2018	35267839	Ingram	5400 Library Materials	59.28	\$1,920.80	7249
786	6/29/2018	35289569	Ingram	5400 Library Materials	134.85	\$1,920.80	7249

June 2018 - July 2018 Abstracts

787	6/29/2018	35289570	Ingram	5400 Library Materials	24.84	\$1,920.80	7249	
788	6/29/2018	35289571	Ingram	5400 Library Materials	15.60	\$1,920.80	7249	
789	6/29/2018	35289572	Ingram	5400 Library Materials	19.25	\$1,920.80	7249	
790	7/3/2018	35317157	Ingram	5400 Library Materials	14.67	\$1,920.80	7249	
<b>TOTAL CLAIMS</b>					<b>73,203.10</b>			

certify that the claims listed above were audited by the Board of Trustees of Dunham Public Library on

9-11-18 and approved claims totaling <sup>at</sup> 73,203.10

Patricia Samaras  
Board Secretary or Trustee

9-11-18  
Date



**Director's Report**  
**Board of Trustees Meeting – Dunham Public Library**  
**For September 11, 2018**

**Programming Highlights: We have many ongoing programs and...**

**Adult Programming**

- **Saturday, September 8; 10:30 AM – 12:30 PM** *Friends of Poetry...Plus!* - Meetings are open to all lovers of poetry. Share your latest work or enjoy the work of others. For more information, please call 315-736-9734, extension 207
- **Saturday, September 8; 2:00 – 4:00 PM** *Saturday Film Series* Today's film will be the 2018 feature, *The Leisure Seeker*, starring Donald Sutherland and Helen Mirren.
- **Monday, September 10; 5:00 PM - 7:00 PM** *Katrina Shawver Book Talk and Presentation* - Katrina will do a book talk and presentation about her book, *Henry: A Polish Swimmer's True Story of Friendship From Auschwitz to America.*
- **Friday, September 14; 5:00 - 6:00 PM** *B.Y.O. Book Book Club* - Whitestown Libraries: Dunham, New York Mills, and Oriskany Public Libraries are collaborating to host a book club on the 2nd Friday of each month.
- **Friday, September 21; 10:00 – 11:00 AM** *Beginning Meditation* - Want to learn more about meditation? Please join us for beginning meditation with Connie Everetts.

**Children's Programming**

- **Tuesday, September 18: 11:00am - 12:00pm** *Messy Kid Art - Fall/Winter Edition*
- **Saturday, September 22: 11:30 AM-12:30 PM** *Jack and Mo Cooking Show*
- **Saturday, September 29: 11:00 - 12:00 PM** *Create With Clay* - Join us at Dunham Library for this fun program on clay handbuilding. We will be making an object out of clay!
- So much more, see <http://www.whitesborolib.org/> for full list of programs

**Personnel and Human Resources**

Director and staff meetings: Rotary/Info Staff/Clerical/Collection Development/Building Survey/Booktique/Central Library Resources Council/Literacy Coalition Meetings

April used 4.5 vacation days, and 2.5 sick days

Meeting highlights:

- Communication and Information Work Group/Livable Communities, August 29<sup>th</sup>
- New York Library Association OGS Green Procurement webinar, September 5<sup>th</sup>
- Voter Registration meeting at New Hartford Public Library, Sunday, September 9<sup>th</sup>
- BYOB(ook) Book Club Program has expanded to include The Famous at 727 Bar at Venice Pizzeria, the first meeting is Friday, September 14<sup>th</sup>. The book club is a collaboration between the three Whitestown Libraries: Dunham, New York Mills, and Oriskany Public Library

**Items to Announce/Discuss**

- 2017-2018 NYS Construction Grant Beebe Construction lowest bid \$413,950.00
- 2018-2019 Salary Schedule
- 2018-2019 NYS Construction Grant written for \$111,716

Bid-Tabulation Form

Bidder	Add 1	Add 2	Add 3	Bid Bond	Base Bid	Alternate 1	Alternate 2	Total
Beebe Construction Services	X	X	X	X	\$338,900.00	\$29,150.00	\$45,900.00	\$413,950.00
Putrelo Building Enterprises	X	X	X	X	\$367,700.00	\$39,000.00	\$39,000.00	\$445,700.00
Murnane Building Contractors	X	X	X	X	\$387,200.00	\$28,000.00	\$39,900.00	\$455,100.00
Tioga Contracting	X	X	X	X	\$419,000.00	\$20,000.00	\$41,000.00	\$480,000.00