

DUNHAM PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of December 13, 2016

PRESENT: Susan Collver, Patricia Samarco, R. Scott Smith, Sally Swierczek, Susana Tuttle

CALL TO ORDER: President Collver called the meeting to order at 6:07 PM.

DISCUSSION with the PUBLIC: None

DISPOSITION OF MINUTES: Susan Collver moved to accept the November 8, 2016 minutes. R. Scott Smith seconded. The motion was adopted.

PRESIDENT'S REPORT: President Susan Collver reported on her visit to the Golden Library in Golden Colorado.

FINANCIAL REPORT:

a. R. Scott Smith moved to accept the corrected abstract of claims dated October 12, 2016 through November 8, 2016 totaling \$138,440.65. Susan Collver seconded. The motion was adopted.

b. Susan Collver moved to accept the abstract of claims dated from November 9, 2016 through December 13, 2016 totaling \$101,048.77. Sally Swierczek seconded. The motion was adopted.

DIRECTOR'S REPORT: {see attached}

OLD BUSINESS:

- a. R. Scott Smith moved to accept the resolution to be it resolved that the Board of Trustees of Dunham Public Library, do hereby adopt the following forms, as completed, from the Adirondack Bank; "Corporate Authorization Resolution", "Account Agreement", "Customer Change Authorization Form", and "Adirondack Bank Customer Identification Form" and all resolutions contain therein. Susan Collver seconded. The motion was adopted.
- b. Susan Collver moved to accept the accept the resolution to be it resolved that the Board of Trustees of Dunham Public Library, do hereby adopt the following forms, as completed, from Bank of Utica: "Resolution of Association of Club, Religious, Charitable or Educational Organization or Any Other Organization to Open Deposit Account and to Procure Loans", and "Signature Card and Account Information" and all resolutions contained therein. Patricia Samarco seconded. The motion was adopted.

NEW BUSINESS: Susan Culver moved to accept the award of \$3,000 from CLRC and apply it to the salary line. (see attached). Patricia Samarco seconded. The motion was adopted. .

ANNOUNCEMENTS: None

COMMUNICATIONS:

- a. A thank you note was read from retired trustee John Levitas.
- b. A letter was read from the Village of Whitesboro Planning Board informing the library of a public hearing on January 3, 2017 at 7PM for a proposed sub division of 84 Main Street.

DISCUSSION with the PUBLIC: None

EXECUTIVE SESSION: None

ADJOURNMENT: Sally Swierczek moved to adjourn the meeting. Patricia Samarco seconded. The meeting was adjourned at 7:17 PM.

Next meeting will be on Tuesday, January 10, 2017 at 6:00 PM.

Respectively Submitted,

Patricia Samarco, Recording Secretary

DUNHAM PUBLIC LIBRARY
ABSTRACT OF CLAIMS
CORRECTED: October 12 - November 8, 2016

Claims Dated: October 11, 2016 - November 8, 2016

CLAIM #	DATE	REF #	VENDOR	BUDGET ACCOUNT	AMOUNT	AMOUNT OF CHECK	CHECK #	Prepaid
27	10/11/2016		M&M Hydroponic	5400 Library Materials	239.27	\$ 239.27	6476	
28	10/13/2016	132278	Catskill Spring Water Inc	6700 Office & Library Materials	27.00	\$ 27.00	6462	
29	10/13/2016	73630	Utica Spray & Chemical Co	6100 Building & Maintenance	137.90	\$ 403.18	6489	
30	10/15/2016	73630-1	Utica Spray & Chemical Co	6100 Building & Maintenance	134.38	\$ 403.18	6489	
31	10/18/2016	090809	Michael Frederick	5400 Library Materials	44.00	\$ 44.00	6477	
32	10/19/2016	0521484-IN	The Penworthy Company LLC	5400 Library Materials	910.29	\$ 910.29	6488	
33	10/19/2016	Meals	Kim Rudwall	7000 Conferences / Workshops	24.80	\$ 35.82	6473	
34	10/20/2016	10/21/2016	WCS Trust & Agency Fund	5000 Salaries 5100 Social Security & Medicare 5200 Health 6600 Insurance	19,736.18 1,496.44 (1,412.02) (25.20)	\$ 19,795.40	6456	X
35	10/20/2016	105039	Murphy Excavating Corporation	6099 Capital Project Expenses	1,815.71	\$ 1,815.71	6479	
36	10/20/2016	0005	C & C Painting 2 LLC	6100 Building & Maintenance	3,900.00	\$ 6,100.00	6461	
37	10/20/2016	0008	C & C Painting 2 LLC	6100 Building & Maintenance	1,200.00	\$ 6,100.00	6461	
38	10/20/2016	0034873-IN	Mid-York Library System	5400 Library Materials 6700 Office & Library Supplies 4300 Library Fines	689.84 27.75 (39.41)	\$ 678.18	6492	
39	10/20/2016	73630-2	Utica Spray & Chemical CO	6100 Building & Maintenance	130.90	\$ 403.18	6489	
40	10/22/2016	N2579	Allstate	5200 Health	35.56	\$ 35.56	6459	
41	10/24/2016	59549-83106	National Grid	6400 Electricity	619.31	\$ 619.31	EFT	
42	10/24/2016	38749-80107	National Grid	6200 Fuel (Gas Heat)	60.09	\$ 60.09	EFT	
43	10/24/2016	71261853	Constellation	6400 Electricity	464.97	\$ 464.97	6465	
44	10/24/2016	July 2016 / Sept 2016	Healthy Life Group - Rolland Miner	5400 Library Materials	60.00	\$ 60.00	6468	
45	10/26/2016	Notary	Susan Hansen	7000 Conferences / Workshops	60.00	\$ 60.00	6486	
46	10/27/2016	0009	C & C Painting 2, LLC	6100 Building & Maintenance	1,000.00	\$ 6,100.00	6461	
47	10/27/2016	0073	Star Bakery	5400 Library Materials	25.75	\$ 25.75	6485	
48	10/27/2016	0434	Key Bank - Sharon T	5400 Library Materials 7400 Computer/Software 6800 Petty Cash/ Postage	25.94 29.99 100.00	\$ 155.93	6471	
49	10/27/2016	2757	Key Bank - April B	5400 Library Materials 6100 Building & Maintenance 6700 Office & Library Supplies	596.14 3.27 323.95	\$ 923.36	6472	
50	10/29/2016	7	Reynold's Hardware LLC	6100 Building & Maintenance	10.99	\$ 10.99	6483	
51	10/31/2016	TCN31728	TCN Inc	6500 Telephone	86.64	\$ 86.64	6487	
52	11/1/2016	492270	AFLAC	5200 Health	273.88	\$ 273.88	6458	
53	11/2/2016	20569	CNY Awards & Apparel	7960 Dunham Endowment	18.00	\$ 18.00	6464	
54	11/2/2016	6089	Itech Associates	7400 Computer / Software	699.00	\$ 699.00	6470	
55	11/4/2016	ARU0216753	Know Buddy Resources	5400 Library Materials	815.80	\$ 815.80	6474	
56	11/7/2016	Mileage	Kim Rudwall	7000 Conference / Workshops	11.02	\$ 35.82	6473	
57	11/7/2016	Meals 10/18 & 10/19	Charlene Reese	7000 Conference / Workshops	20.80	\$ 20.80	6497	
58	11/7/2016	32-7380	Onelda County Department of Health	6100 Building & Maintenance	150.00	\$ 150.00	6481	
59	11/7/2016	928698	Grey House Publishing	5400 Library Materials	179.50	\$ 179.50	6467	
60	11/7/2016	12966	Kwikboost	6100 Building & Maintenance	199.00	\$ 199.00	6475	
61	11/7/2016	Mileage	April Bliss	7000 Conference / Workshops	101.41	\$ 101.41	6460	
62	11/7/2016	1209655939	G & K Services	6100 Building & Maintenance	41.02	\$ 41.02	6466	
63	11/7/2016	2709	Rotondo's Inc	6100 Building & Maintenance	200.00	\$ 200.00	6494	
64	11/7/2016	63564501116	Northland Communications	6500 Telephone	129.74	\$ 129.74	6480	
65	11/8/2016	October 2016 Mileage	Herman Mosher	7000 Conference / Workshops	15.12	\$ 148.37	6469	
66	11/8/2016	Petty Cash	Herman Mosher	5400 Library Materials 6100 Building & Maintenance	73.25 60.00	\$ 148.37	6469	
67	11/8/2016	882	Central Property Maintenance Inc	6100 Building & Maintenance	652.87	\$ 710.00	6500	
68	11/8/2016	US10016943	ProQuest	5400 Library Materials	2,159.00	\$ 2,159.00	6482	
69	11/8/2016	41035260	Filemaker	6100 Building & Maintenance	195.00	\$ 195.00	6491	
70	11/8/2016	NYSERS 2015-2016 Payment	Whitesboro Central School	5300 NYS Employee Retirement	82,328.19	\$ 82,328.19	6496	
71	11/8/2016	Mileage	Sharon Trodler	7000 Conference / Workshops	16.09	\$ 6,484.00		
72	11/8/2016		North Utica-Whitestown Rotary Club	6100 Building & Maintenance	42.50	\$ 42.50		
73	10/24/2016	0034882	Mid York Library System	5200 Health	43,786.76	\$ 43,786.76	6498	

74	9/30/2016	95072495	Ingram	5400 Library Materials	131.55	\$ 5,046.01	6495
75	10/5/2016	95134842	Ingram	5400 Library Materials	195.88	\$ 5,046.01	6495
76	10/5/2016	95130417	Ingram	5400 Library Materials	85.23	\$ 5,046.01	6495
77	10/6/2016	95149904	Ingram	5400 Library Materials	66.90	\$ 5,046.01	6495
78	10/6/2016	95149903	Ingram	5400 Library Materials	65.49	\$ 5,046.01	6495
79	10/7/2016	95166366	Ingram	5400 Library Materials	10.94	\$ 5,046.01	6495
80	10/9/2016	95178125	Ingram	5400 Library Materials	113.18	\$ 5,046.01	6495
81	10/11/2016	95205010	Ingram	5400 Library Materials	15.18	\$ 5,046.01	6495
82	10/11/2016	95210160	Ingram	5400 Library Materials	62.96	\$ 5,046.01	6495
83	10/12/2016	95224083	Ingram	5400 Library Materials	273.90	\$ 5,046.01	6495
84	10/12/2016	95224082	Ingram	5400 Library Materials	155.23	\$ 5,046.01	6495
85	10/12/2016	95224081	Ingram	5400 Library Materials	666.16	\$ 5,046.01	6495
86	10/13/2016	95246339	Ingram	5400 Library Materials	327.15	\$ 5,046.01	6495
87	10/13/2016	95242401	Ingram	5400 Library Materials	696.01	\$ 5,046.01	6495
88	10/13/2016	95246340	Ingram	5400 Library Materials	67.52	\$ 5,046.01	6495
89	10/13/2016	95242403	Ingram	5400 Library Materials	442.15	\$ 5,046.01	6495
90	10/13/2016	95242402	Ingram	5400 Library Materials	45.56	\$ 5,046.01	6495
91	10/13/2016	95242400	Ingram	5400 Library Materials	44.00	\$ 5,046.01	6495
92	10/14/2016	95261495	Ingram	5400 Library Materials	26.63	\$ 5,046.01	6495
93	10/14/2016	95258115	Ingram	5400 Library Materials	33.56	\$ 5,046.01	6495
94	10/14/2016	95261494	Ingram	5400 Library Materials	75.23	\$ 5,046.01	6495
95	10/14/2016	95258116	Ingram	5400 Library Materials	14.59	\$ 5,046.01	6495
96	10/14/2016	95261496	Ingram	5400 Library Materials	93.94	\$ 5,046.01	6495
97	10/14/2016	95261493	Ingram	5400 Library Materials	53.18	\$ 5,046.01	6495
98	10/16/2016	95272939	Ingram	5400 Library Materials	139.96	\$ 5,046.01	6495
99	10/17/2016	95282673	Ingram	5400 Library Materials	11.94	\$ 5,046.01	6495
100	10/17/2016	95282672	Ingram	5400 Library Materials	39.47	\$ 5,046.01	6495
101	10/18/2016	95295537	Ingram	5400 Library Materials	18.05	\$ 5,046.01	6495
102	10/19/2016	95317569	Ingram	5400 Library Materials	64.68	\$ 5,046.01	6495
103	10/19/2016	95321132	Ingram	5400 Library Materials	132.75	\$ 5,046.01	6495
104	10/20/2016	95339564	Ingram	5400 Library Materials	20.99	\$ 5,046.01	6495
105	10/20/2016	95335342	Ingram	5400 Library Materials	38.50	\$ 5,046.01	6495
106	10/20/2016	95335343	Ingram	5400 Library Materials	117.78	\$ 5,046.01	6495
107	10/24/2016	95375078	Ingram	5400 Library Materials	85.51	\$ 5,046.01	6495
108	10/24/2016	95375081	Ingram	5400 Library Materials	35.90	\$ 5,046.01	6495
109	10/24/2016	95375079	Ingram	5400 Library Materials	20.08	\$ 5,046.01	6495
110	10/24/2016	95375080	Ingram	5400 Library Materials	51.53	\$ 5,046.01	6495
111	10/25/2016	95389879	Ingram	5400 Library Materials	15.60	\$ 5,046.01	6495
112	10/26/2016	95415626	Ingram	5400 Library Materials	69.85	\$ 5,046.01	6495
113	10/26/2016	95411828	Ingram	5400 Library Materials	25.49	\$ 5,046.01	6495
114	10/26/2016	95411829	Ingram	5400 Library Materials	43.16	\$ 5,046.01	6495
115	10/27/2016	95431262	Ingram	5400 Library Materials	22.00	\$ 5,046.01	6495
116	10/28/2016	95454753	Ingram	5400 Library Materials	23.33	\$ 5,046.01	6495
117	10/28/2016	95454752	Ingram	5400 Library Materials	34.34	\$ 5,046.01	6495
118	11/2/2016	95503252	Ingram	5400 Library Materials	57.14	\$ 5,046.01	6495
119	11/2/2016	95503251	Ingram	5400 Library Materials	48.58	\$ 5,046.01	6495
120	11/3/2016	95521889	Ingram	5400 Library Materials	24.75	\$ 5,046.01	6495
121	11/3/2016	95526586	Ingram	5400 Library Materials	142.51	\$ 5,046.01	6495
122	10/28/2016	95447903	Ingram	5400 Library Materials	21.69	\$ 21.69	3498
				TOTAL CLAIMS	138,440.65		

I certify that the claims listed above were audited by the Board of Trustees of Dunham Public Library on

12-13-16 and approved claims totaling \$ 138,440.65

Patricia Samaroo

Board Secretary or Trustee

12-13-16

Date

DUNHAM PUBLIC LIBRARY

ABSTRACT OF CLAIMS

November 9, 2016 - December 13, 2016

Claims Dated:

CLAIM #	DATE	REF #	VENDOR	BUDGET ACCOUNT	AMOUNT	AMOUNT OF CHECK	CHECK #	Prepaid
123	11/9/2016	12/21/2016	Joanne Yacovella	5400 Library Materials	140.00	\$140.00	6505	
	11/9/2016	0005043	The Guild of Thespian Puppets	5400 Library Materials	350.00	\$350.00	6517	
	11/9/2016	0034938-IN	Mid-York Library System	5400 Library Materials	321.84			
				6700 Office & Library Supplies	228.38	\$14,881.02	6506	
	11/9/2016	11/04/2016	WCS Trust & Agency Fund	5000 Salaries & Wages	19,750.87			
				5100 Social Security & Medicare	1,500.50			
				5200 Health	-1,373.13			
				6600 Insurance	-25.20	\$19,853.04	6457	X
	11/10/2016	133514	Catskill Spring Water	6700 Office & Library Supplies	37.80	\$75.60	6507	
	11/12/2016	ARU0216998	Smart Apple Media	5400 Library Materials	720.36	\$720.36	6508	
	11/17/2016	783622	Specialty Store Services	6700 Office & Library Supplies	411.54	\$411.54	6509	
	11/17/2016	61049	Steffen Print & Design	7300 Public Relations & Printing	54.20	\$108.40	6510	
	11/17/2016	61050	Steffen Print & Design	7300 Public Relations & Printing	54.20	\$108.40	6510	
	11/18/2016	11/18/2016	WCS Trust & Agency Fund	5000 Salaries	19,853.42			
				5100 Social Security & Medicare	1,508.38			
				5200 Health	-1,373.13			
				6600 Insurance	-26.40	\$19,962.27	6499	X
	11/21/2016	72204808	Constellation	6400 Electricity	414.36	\$414.36	6501	X
	11/21/2016	1232864-0	Hummel's Office Plus	6100 Building & Maintenance	443.45	\$443.45	6511	
	11/21/2016	0034944-IN	Mid-York Library System	5200 Health	13,786.76	\$14,881.02	6506	
	11/21/2016	38749-80107	National Grid	5200 Fuel (Gas Heat)	319.21	\$832.16	6502	X
	11/21/2016	59549-83106	National Grid	6400 Electriclty	512.95	\$832.16	6502	X
	11/22/2016	ARU0218948	Broad Reach	5400 Library Material	728.84	\$728.84	6512	
	11/23/2016	6115	ITech Associates	7400 Computer / Software	180.00	\$180.00	6513	
	11/25/2016	2757	Key Bank	7960 Duhnham Endow. Purchase	398.93			
				5400 Library Materials	114.91			
				7000 Conferences/ Workshops	600.20	\$1,114.04	EFT	
	11/25/2016	0434	Key Bank	5400 Library Materials	4.25			
				7400 Computer / Software	39.15			
				6800 Petty Cash / Postage	300.00			
				6700 Office & Library Supplies	110.73	\$454.13	EFT	
	11/27/2016	12/2016-5/2017	Editor	7300 Public Relations & Printing	270.00	\$270.00	6514	
	11/30/2016	TCN32678	TCN Inc	6500 Telephone	69.04	\$69.04	6515	
	12/1/2016	N2579	Allstate	5200 Health	35.56	\$35.56	6516	
	12/1/2016	12/02/2016	WCS Trust & Agency Fund	5000 Salaries	19,949.64			
				5100 Social Security & Medicare	1,513.59			
				5200 Health	-1,407.27			
				6600 Insurance	-24.00	\$20,031.96	6504	X
	12/2/2016	7764	The James Hopp Company	6700 Office & Library Supplies	70.00	\$70.00	6518	
	12/3/2016	515536	Aflac	5200 Health	273.88	\$273.88	6519	
	12/3/2016	898	Central Property Maintenance Inc	6100 Building & Maintance	652.87	\$652.87	6520	
	12/5/2016	Nov 19, 2016	Jeffrey Chard	5400 Library Materials	218.75	\$218.75	6521	
	12/5/2016	73886	Utica Spray and Chemical Co	6100 Building & Maintenance	72.65	\$118.45	6522	
	12/7/2016	73886-1	Utica Spray and Chemical Co	6100 Bulidng & Maintenance	45.80	\$118.45	6522	
	12/8/2016	134740	Catskill Spring Water Inc	6700 Office & Library Supplies	37.80	\$75.60	6507	
	12/8/2016	63564501216	Northland Communications	6500 Telephone	125.97	\$125.97	6523	
	12/9/2016	0035002-IN	Mid-York Library System	5400 Library Materials	641.93			
				4400 Additional Revenue	-16.13			
				6700 Office & Library Supplies	116.64			
				4300 Library Fines	-198.38	\$14,881.02	6506	
	12/10/2016	0163033-001	AmTrust North America, Inc.	6600 Insurance	1,268.35	\$1,268.35	6524	
	12/10/2016	74985553	Mohawk Valley Water Authority	6300 Water	238.52	\$238.52	6525	
	12/12/2016	2017 DUES	LTA - Library Trustee Asscatlon	7000 Conference / Workshop	225.00	\$225.00		

12/12/2016	Petty Cash	Herm Hoshier	5400 Library Materials	81.25		
			6100 Building & Maintance	30.00	\$111.25	6527
12/13/2016	Millage	Herm Hoshier	7000 Conference / Workshop	12.85	\$12.85	
12/13/2016	0035019	Mid-York Library System	5200 Health	13,786.76	\$13,786.76	6531
11/1/2016	95483792	Ingram	5400 Library Materials	17.44	\$2,848.08	6528
11/3/2016	95526585	Ingram	5400 Library Materials	20.99	\$2,848.08	6528
11/4/2016	95538132	Ingram	5400 Library Materials	34.99	\$2,848.08	6528
11/6/2016	95552986	Ingram	5400 Library Materials	20.99	\$2,848.08	6528
11/8/2016	95578116	Ingram	5400 Library Materials	113.07	\$2,848.08	6528
11/8/2016	95578117	Ingram	5400 Library Materials	64.77	\$2,848.08	6528
11/8/2016	95578118	Ingram	5400 Library Materials	14.24	\$2,848.08	6528
11/8/2016	95578119	Ingram	5400 Library Materials	18.10	\$2,848.08	6528
11/9/2016	95600335	Ingram	5400 Library Materials	114.92	\$2,848.08	6528
11/10/2016	95618251	Ingram	5400 Library Materials	49.55	\$2,848.08	6528
11/10/2016	95618252	Ingram	5400 Library Materials	137.45	\$2,848.08	6528
11/10/2016	95618253	Ingram	5400 Library Materials	11.39	\$2,848.08	6528
11/10/2016	95618254	Ingram	5400 Library Materials	17.59	\$2,848.08	6528
11/10/2016	95618255	Ingram	5400 Library Materials	52.85	\$2,848.08	6528
11/10/2016	95622129	Ingram	5400 Library Materials	103.20	\$2,848.08	6528
11/11/2016	95633455	Ingram	5400 Library Materials	37.08	\$2,848.08	6528
11/11/2016	95642775	Ingram	5400 Library Materials	12.19	\$2,848.08	6528
11/11/2016	95642776	Ingram	5400 Library Materials	43.78	\$2,848.08	6528
11/15/2016	95672595	Ingram	5400 Library Materials	757.44	\$2,848.08	6528
11/15/2016	95679019	Ingram	5400 Library Materials	37.42	\$2,848.08	6528
11/16/2016	95697955	Ingram	5400 Library Materials	14.50	\$2,848.08	6528
11/17/2016	95716577	Ingram	5400 Library Materials	22.00	\$2,848.08	6528
11/18/2016	95745815	Ingram	5400 Library Materials	127.51	\$2,848.08	6528
11/22/2016	95778402	Ingram	5400 Library Materials	80.71	\$2,848.08	6528
11/22/2016	95778403	Ingram	5400 Library Materials	20.27	\$2,848.08	6528
11/22/2016	95778404	Ingram	5400 Library Materials	17.20	\$2,848.08	6528
11/23/2016	95805290	Ingram	5400 Library Materials	44.69	\$2,848.08	6528
11/25/2016	95842202	Ingram	5400 Library Materials	79.24	\$2,848.08	6528
11/27/2016	95856840	Ingram	5400 Library Materials	92.31	\$2,848.08	6528
11/28/2016	95878372	Ingram	5400 Library Materials	32.84	\$2,848.08	6528
11/28/2016	95884090	Ingram	5400 Library Materials	20.99	\$2,848.08	6528
11/30/2016	95944364	Ingram	5400 Library Materials	57.49	\$2,848.08	6528
11/30/2016	95944365	Ingram	5400 Library Materials	35.96	\$2,848.08	6528
12/1/2016	95977094	Ingram	5400 Library Materials	30.25	\$2,848.08	6528
12/1/2016	95977095	Ingram	5400 Library Materials	71.82	\$2,848.08	6528
12/1/2016	95984365	Ingram	5400 Library Materials	22.25	\$2,848.08	6528
12/4/2016	96027383	Ingram	5400 Library Materials	59.08	\$2,848.08	6528
12/5/2016	96050999	Ingram	5400 Library Materials	42.64	\$2,848.08	6528
12/5/2016	96051000	Ingram	5400 Library Materials	15.14	\$2,848.08	6528
12/5/2016	96051001	Ingram	5400 Library Materials	100.61	\$2,848.08	6528
12/5/2016	96051002	Ingram	5400 Library Materials	25.34	\$2,848.08	6528
12/5/2016	96051003	Ingram	5400 Library Materials	124.75	\$2,848.08	6528
12/5/2016	96051004	Ingram	5400 Library Materials	36.40	\$2,848.08	6528
12/8/2016	96138128	Ingram	5400 Library Materials	16.89	\$2,848.08	6528
			TOTAL CLAIMS	101,048.77		

I certify that the claims listed above were audited by the Board of Trustees of Dunham Public Library on

12-13-16 and approved claims totaling 101,048.77

Patricia Samaroo

Board Secretary or Trustee

12-13-16

Date

**Director's Report
Board of Trustees – Dunham Public Library
For December 13, 2016 Board Meeting**

Programming Highlights: We have many ongoing programs and...

- Mahlon Palmer will sign and sell his book, *Destiny*, Jan. 3rd
- Jason Kover "What's It Worth" presents Ebay Essentials, Jan. 3rd
- Alzheimer's Association Early Stage Support Group to meet Every Second Monday
- See <http://www.whitesborolibrary.org/> for full list of programs

Personnel and Human Resources

Director and staff meetings:

Rotary Meetings every Tuesday

Info Staff/Clerical/Collection Development Meetings

Internal Audit

Book sale

Meeting highlights:

- Literacy Coalition Steering Committee Meeting, Nov.10th
- Mid York Training - Innovative Programs, Nov. 15th (April Bliss and Sharon Trodler)
- DAC Meeting, Nov. 16th
- Mid York Board of Trustee Meeting, Nov. 17th
- Literacy Coalition Meeting, Nov. 18th
- Literacy Coalition Book sort at Veteran's Center, Nov. 19th
- Rotary Turkey Trivia for Veteran's, Nov. 21st
- Meeting with Needle Crafters, Nov. 22nd
- Leadership Mohawk Valley Member Grand Opening Copper City Brew Pub, Nov. 22nd
- Rotary Dolly Parton Imagination Library fundraising/awareness meeting, Dec. 1st
- CLRC Legislative Breakfast, MWPI, Dec. 2nd
- Volunteer Meeting, Dec. 7th
- Literacy Coalition Steering Committee Meeting, Dec. 8th
- Driving Library Change Webinar at Mid York, Dec. 8th
- Conference on Sustainable Development & Collaborative Governance, Dec. 13th

Page position assign to book sale is vacant, job duties may be redistributed to cover

Items for Board Discussion

- Professional Development Day February 3rd

Items to Announce

- Senator Joseph A. Griffo to award the Library discretionary funds, which may be used for any purpose
- Thank you from John Levitas