

DUNHAM PUBLIC LIBRARY BOARD OF DIRECTORS

Minutes of January 14, 2014

PRESENT: Susan Collver, John Levitas, Patricia Samarco, Ken Schaaf, (Sally Swierczek absent)

CALL TO ORDER: The meeting was called to order at 3:45PM by President Levitas.

Discussion with the Public: None

DISPOSITION OF MINUTES: Sue Collver moved to accept December 10, 2013 minutes. John Levitas seconded. Motion was adopted.

PRESIDENT'S REPORT: President Levitas brought bagels to the library staff as a holiday treat from the Board of Trustees.

TREASURER'S REPORT:

- a. Patricia Samarco moved to accept the resolution to transfer \$519.25 from Salaries & Wages to Professional Fees (Staffworks charges – November) and to transfer &747.00 from Building & Maintenance to Equipment & Furniture. John Levitas seconded. The motion was adopted.
- b. Patricia Samarco moved to accept the treasurer's report for December. John Levitas seconded. The motion was adopted.

DIRECTOR'S REPORT: {see attached}

OLD BUSINESS: None

NEW BUSINESS:

- a. Policy changes for retired employees was tabled.
- b. Sue Collver will contact Beth Park regarding the library's participation in the village Farmer's Market held on Mondays during the summer & fall.
- c. The auditors will set up a meeting sometime during January.
- d. Director Bliss is interested in promoting local programming at the library. She will be working on how to initiate this.

ANNOUNCEMENTS: Professional Development Day will be on January 31. The program will include CPR & AED training, Code Adams – missing children presentation, and staff sharing ideas.

COMMUNICATIONS: None

DISCUSSION with the PUBLIC: None

EXECUTIVE SESSION: None

ADJOURNMENT: Sue Collver moved to adjourn the meeting at 4:45. John Levitas seconded.

Next meeting will be on Tuesday, February at 9:30AM.

Respectively Submitted
Satuccia Samaras - Recording Secretary